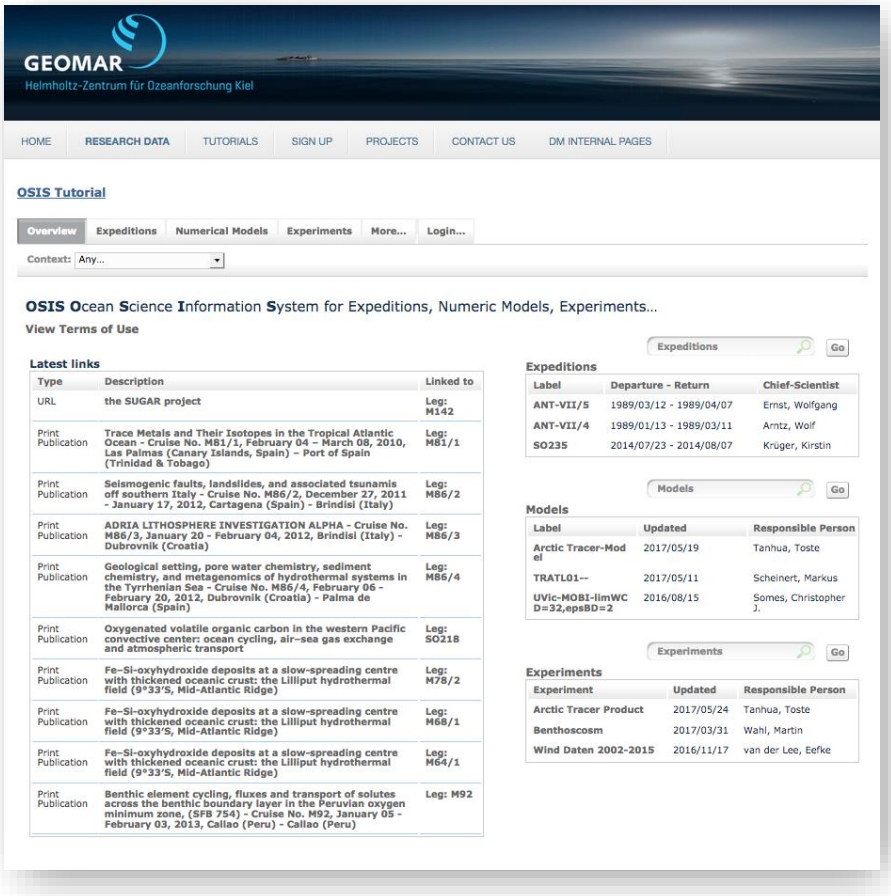
GEOMAR
Helmholtz-Zentrum für Ozeanforschung Kiel

Tutorial

OSIS – Ocean Science Information System



Contact

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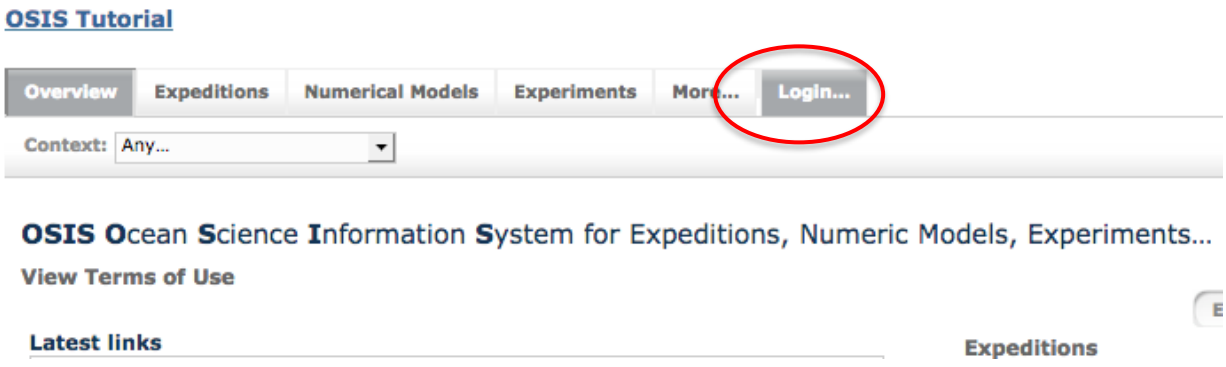
Introduction

OSIS (Ocean Science Information System) allows scientists to upload and share data files in the context of **expeditions, numerical models** or **experiments** with allowance for any file format and content structure. So OSIS serves detailed information, data and references to publications of expeditions at sea and on land, as well as models of the institute projects.
Access control for a file is primarily based on the community context it was uploaded within, but may be further restricted by the file's owner e.g. for a time limited moratorium. The metadata of what, when, where and who are always public for institutional use and document the file's content. Visualisation is provided by KML formatted files displaying the events of a cruise and availability of files or publications in tools such as GoogleEarth.

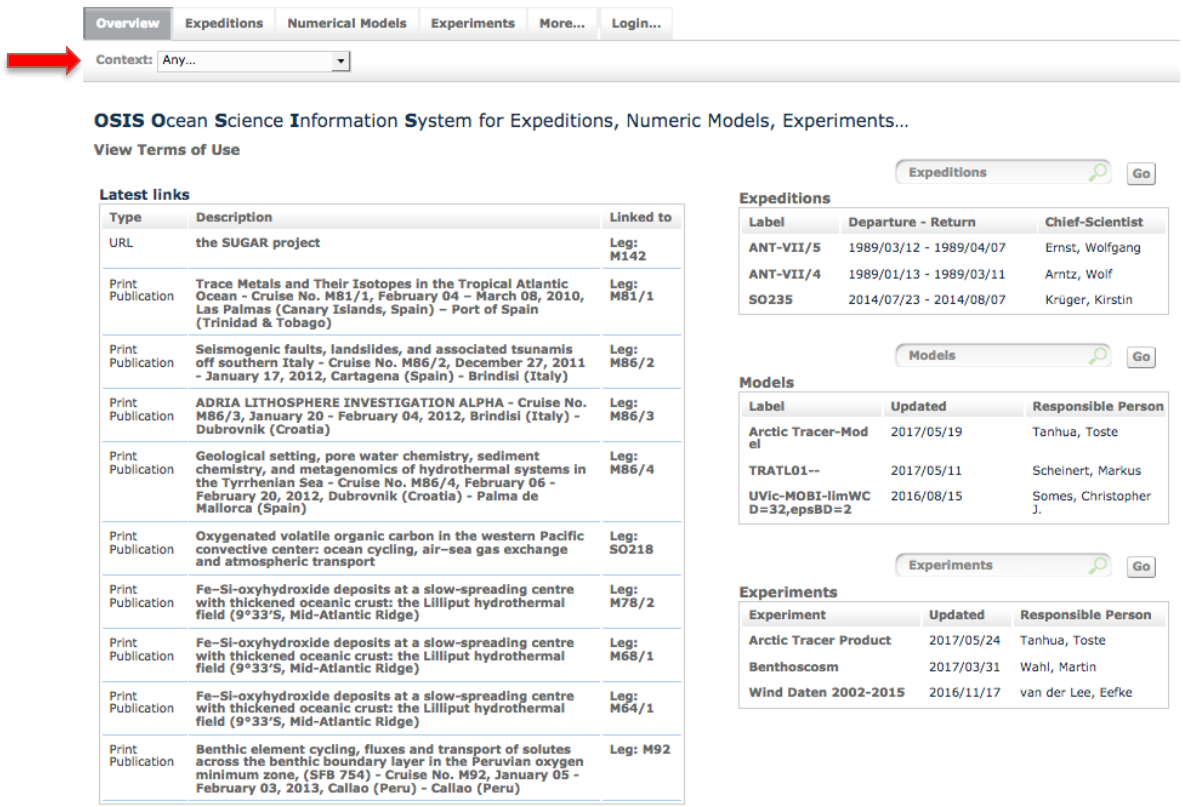
1. Where to find OSIS and how to login?

OSIS is embedded in the Data Management Portal for Kiel Marine Sciences at GEOMAR (http://portal.geomar.de/). It is also possible to embed OSIS in your project website (Liferay). If you are GEOMAR employee or a member of a certain project with access rights for the metadata you will get a login for OSIS. To login to OSIS you have to use your login credentials as for data management's https://portal.geomar.de. If your login fails, you need to reset/initialise your Password. Go to https://portal.geomar.de/web/data-management/home and follow the instructions there or contact the GEOMAR data management team.

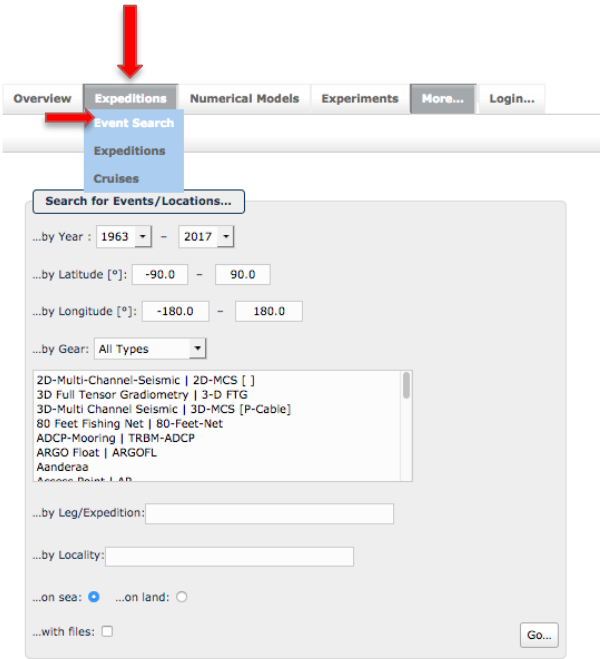


2. Information in OSIS

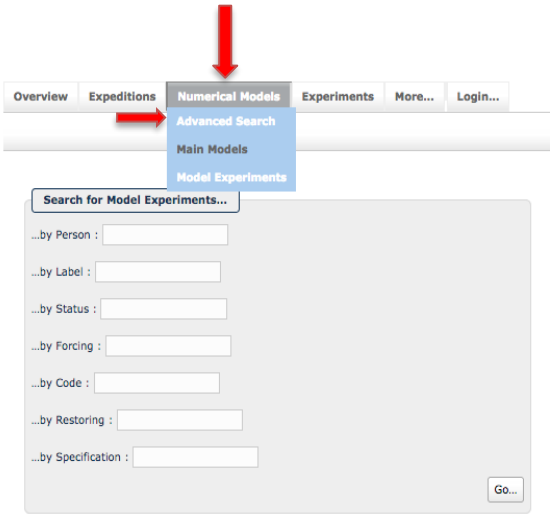
At the start page of OSIS you will get an overview of the different provided information (Expeditions, Numerical Models, Experiments) and you will have the opportunity to search for events/locations by year, latitude and longitude, by gear, by leg/Expedition as well as by locality or to search for numerical models by person, by label etc. You can get on sea or on land information limited by files. If you want to get information about expeditions, numerical models and experiment of a certain project, first choose the project as ***'Context'*.**
Most of the information is public and available to everyone. Access to uploaded data files may be restricted but a link or other information whom to contact for gaining access should always be provided. If you feel that access restrictions should not apply and something seems odd please contact the data management team directly by phone (++49(0)431 600 4025) or mail to datamanagement@geomar.de.



Event Search for Expeditions:

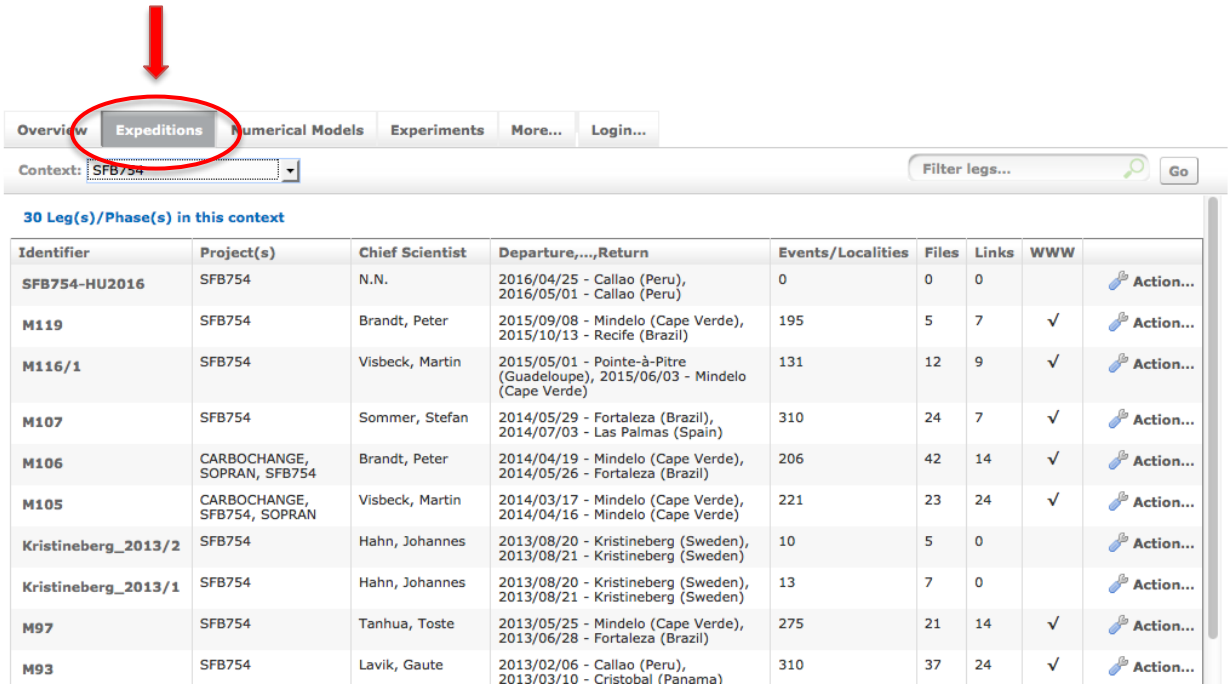


Advanced Search for Models:



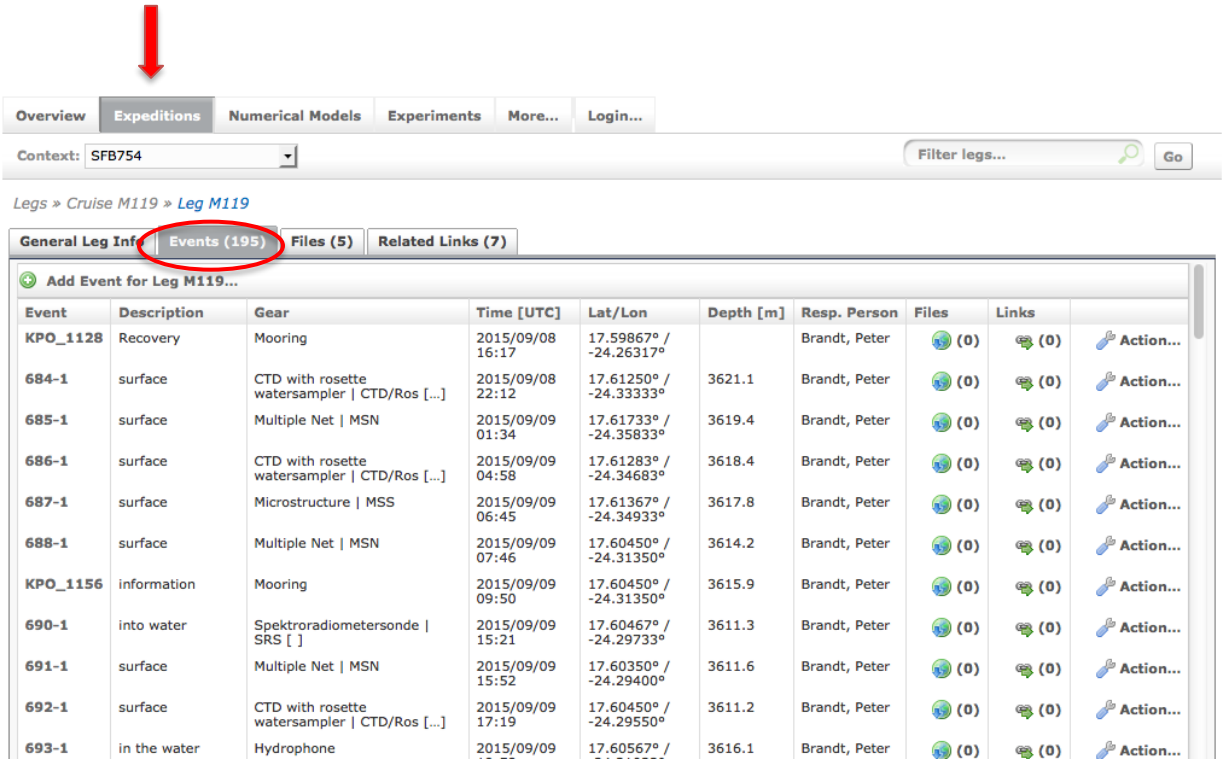
2.1 Expeditions

If you click on the tab **'*Expeditions*'** you will get a list of all cruises and land expeditions. The data management team routinely import stations from the DSHIP system for POSEIDON, ALKOR and supported project cruises and inform the chief-scientist. If you miss a certain cruise please contact datamanagement@geomar.de. For station and cruise list templates are available.



Identifier	Project(s)	Chief Scientist	Departure,...,Return	Events/Localities	Files	Links	WWW	
SFB754-HU2016	SFB754	N.N.	2016/04/25 - Callao (Peru), 2016/05/01 - Callao (Peru)	0	0	0		Action...
M119	SFB754	Brandt, Peter	2015/09/08 - Mindelo (Cape Verde), 2015/10/13 - Recife (Brazil)	195	5	7	√	Action...
M116/1	SFB754	Visbeck, Martin	2015/05/01 - Pointe-à-Pitre (Guadeloupe), 2015/06/03 - Mindelo (Cape Verde)	131	12	9	√	Action...
M107	SFB754	Sommer, Stefan	2014/05/29 - Fortaleza (Brazil), 2014/07/03 - Las Palmas (Spain)	310	24	7	√	Action...
M106	CARBOCHANGE, SOPRAN, SFB754	Brandt, Peter	2014/04/19 - Mindelo (Cape Verde), 2014/05/26 - Fortaleza (Brazil)	206	42	14	√	Action...
M105	CARBOCHANGE, SFB754, SOPRAN	Visbeck, Martin	2014/03/17 - Mindelo (Cape Verde), 2014/04/16 - Mindelo (Cape Verde)	221	23	24	√	Action...
Kristineberg_2013/2	SFB754	Hahn, Johannes	2013/08/20 - Kristineberg (Sweden), 2013/08/21 - Kristineberg (Sweden)	10	5	0		Action...
Kristineberg_2013/1	SFB754	Hahn, Johannes	2013/08/20 - Kristineberg (Sweden), 2013/08/21 - Kristineberg (Sweden)	13	7	0		Action...
M97	SFB754	Tanhua, Toste	2013/05/25 - Mindelo (Cape Verde), 2013/06/28 - Fortaleza (Brazil)	275	21	14	√	Action...
M93	SFB754	Lavik, Gaute	2013/02/06 - Callao (Peru), 2013/03/10 - Cristobal (Panama)	310	37	24	√	Action...

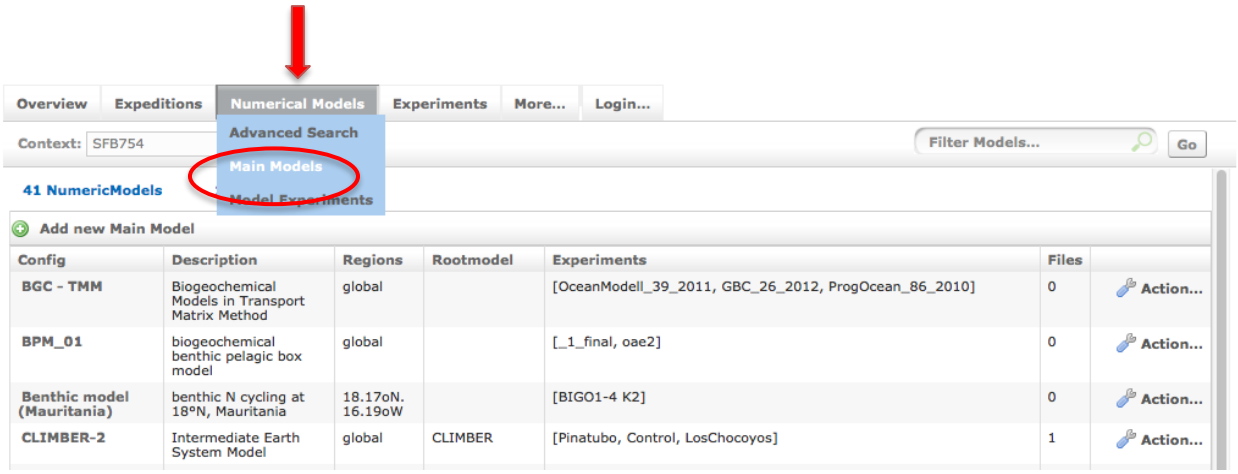
If you click on an expeditions identifier you will get beside the tab ***'Events'*** (station list) also the tabs general leg information, files, and related links of the chosen expeditions.



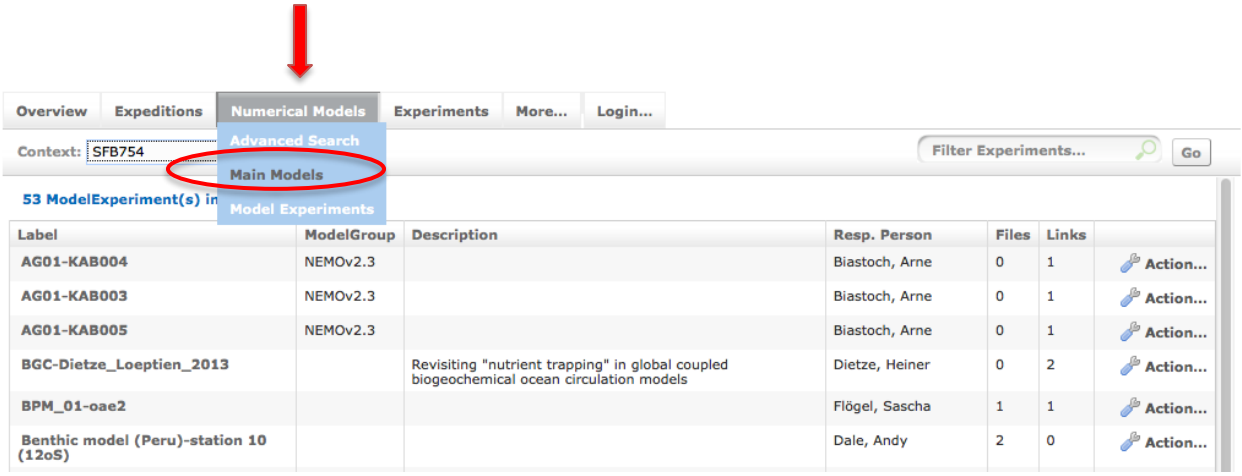
Event	Description	Gear	Time [UTC]	Lat/Lon	Depth [m]	Resp. Person	Files	Links	
KPO_1128	Recovery	Mooring	2015/09/08 16:17	17.59867° / -24.26317°		Brandt, Peter	(0)	(0)	Action...
684-1	surface	CTD with rosette watersampler | CTD/Ros [...]	2015/09/08 22:12	17.61250° / -24.33333°	3621.1	Brandt, Peter	(0)	(0)	Action...
685-1	surface	Multiple Net | MSN	2015/09/09 01:34	17.61733° / -24.35833°	3619.4	Brandt, Peter	(0)	(0)	Action...
686-1	surface	CTD with rosette watersampler | CTD/Ros [...]	2015/09/09 04:58	17.61283° / -24.34683°	3618.4	Brandt, Peter	(0)	(0)	Action...
687-1	surface	Microstructure | MSS	2015/09/09 06:45	17.61367° / -24.34933°	3617.8	Brandt, Peter	(0)	(0)	Action...
688-1	surface	Multiple Net | MSN	2015/09/09 07:46	17.60450° / -24.31350°	3614.2	Brandt, Peter	(0)	(0)	Action...
KPO_1156	information	Mooring	2015/09/09 09:50	17.60450° / -24.31350°	3615.9	Brandt, Peter	(0)	(0)	Action...
690-1	into water	Spektroradiometersonde | SRS [ ]	2015/09/09 15:21	17.60467° / -24.29733°	3611.3	Brandt, Peter	(0)	(0)	Action...
691-1	surface	Multiple Net | MSN	2015/09/09 15:52	17.60350° / -24.29400°	3611.6	Brandt, Peter	(0)	(0)	Action...
692-1	surface	CTD with rosette watersampler | CTD/Ros [...]	2015/09/09 17:19	17.60450° / -24.29550°	3611.2	Brandt, Peter	(0)	(0)	Action...
693-1	in the water	Hydrophone	2015/09/09	17.60567° /	3616.1	Brandt, Peter	(0)	(0)	Action...

2.2 Numerical Models

If you click on the tab **'*Numerical Models*'** you will get an overview of all ***'Main Models'*** with uploaded files.



The Main Model is the parent model for several ***'Model Experiments'***. Those metadata with its files and links to publications are separately listed in OSIS.



2.3 Experiments

If you click on the tab **'*Experiments*'** you will see different types of experiments (e.g. Mesocosm experiments, Gene experiments etc.) and its uploaded files as well as links to publications.

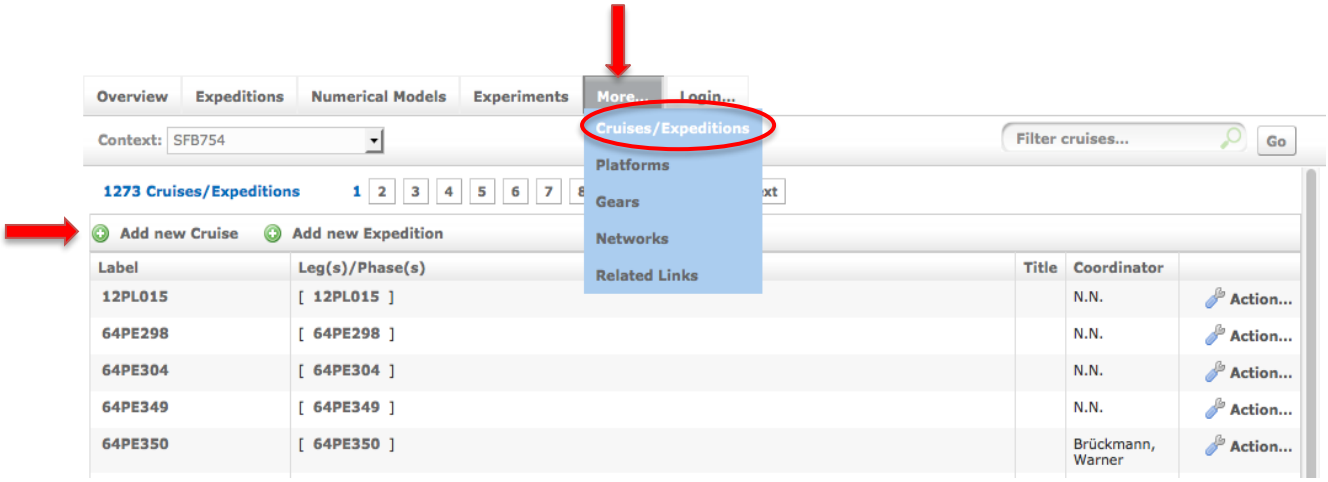
3. How to use OSIS ?

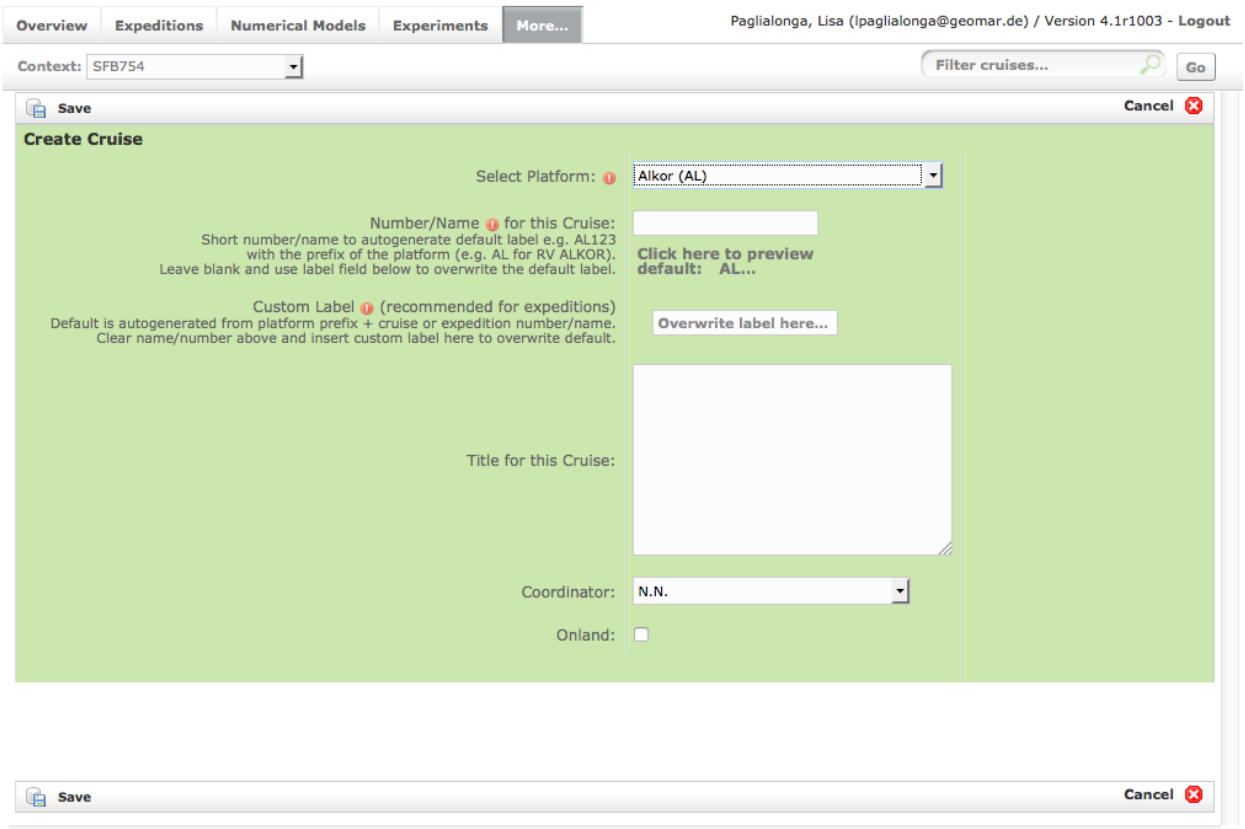
In this section you will find instructions about how to add new information, how to up- and download files and how to link your publications in OSIS. For these steps a login in OSIS is required. Only open access files are available without login. How to get a login read chapter 3.7.

3.1 Add new Expeditions, numerical Models, Experiments

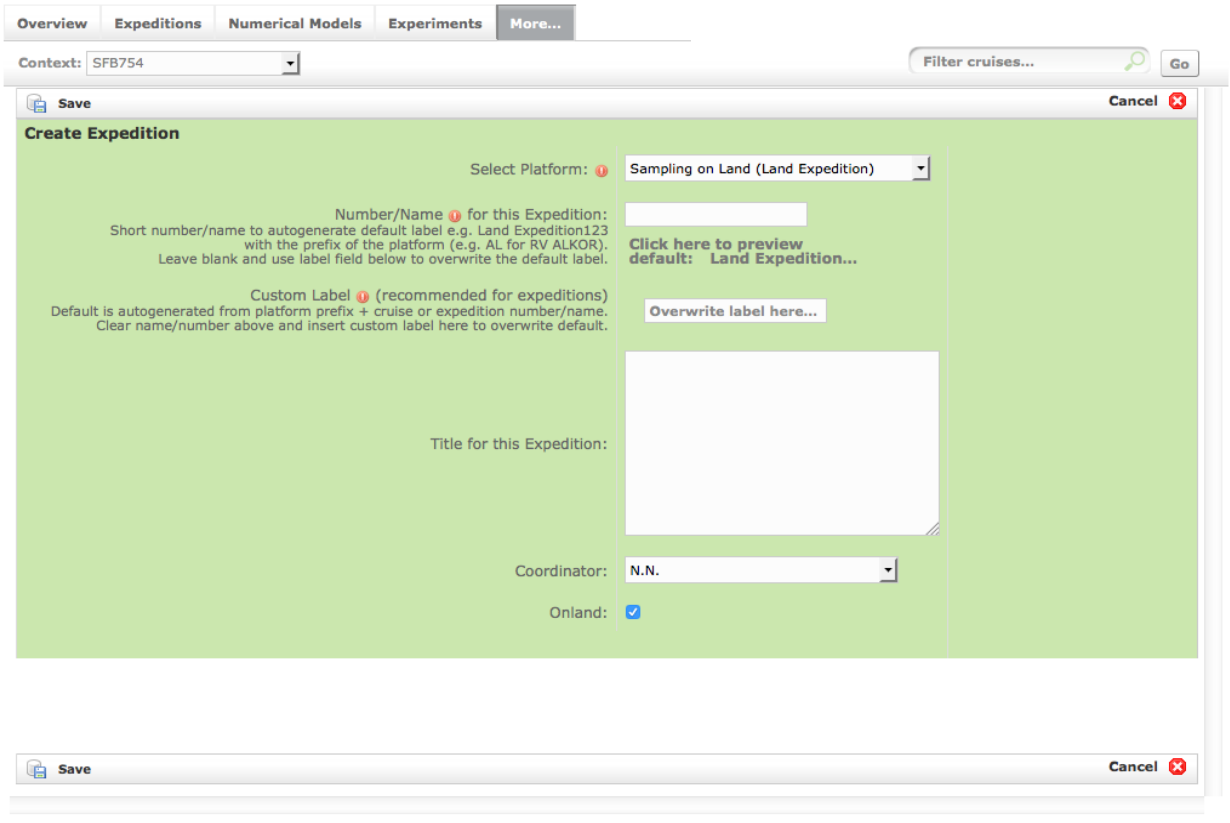
3.1.1 Add a new *'Expedition'*

- Click on the tab **'More'** and go to **'Cruises /Expeditions'**
- Click the **'Add new Cruise'** or **'Add new Expedition'** (on land expeditions) **button**
- You will be directed to the 'create cruise' or 'create expedition' form



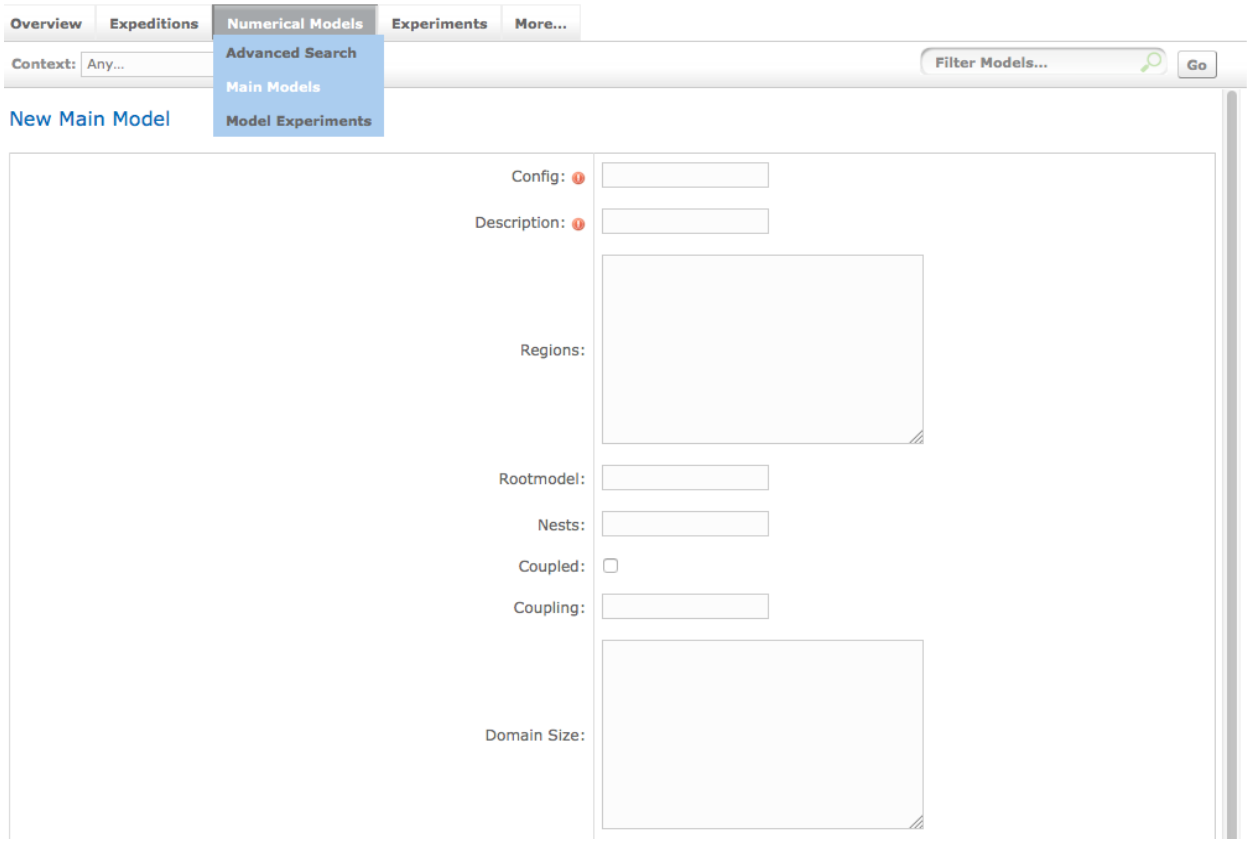

Overview
Expeditions
Numerical Models
Experiments
More...
Paglialonga, Lisa (lpaglialonga@geomar.de) / Version 4.1r1003 - Logout
Context: SFB754
Filter cruises...
Go
Save
Cancel
Create Cruise
Select Platform:
Alkor (AL)
Number/Name for this Cruise:
Short number/name to autogenerate default label e.g. AL123
with the prefix of the platform (e.g. AL for RV ALKOR).
Leave blank and use label field below to overwrite the default label.
Click here to preview
default: AL...
Custom Label (recommended for expeditions)
Default is autogenerated from platform prefix + cruise or expedition number/name.
Clear name/number above and insert custom label here to overwrite default.
Overwrite label here...
Title for this Cruise:
Coordinator:
N.N.
Onland:
Save
Cancel

or choose...


Overview
Expeditions
Numerical Models
Experiments
More...
Context: SFB754
Filter cruises...
Go
Save
Cancel
Create Expedition
Select Platform:
Sampling on Land (Land Expedition)
Number/Name for this Expedition:
Short number/name to autogenerate default label e.g. Land Expedition123
with the prefix of the platform (e.g. AL for RV ALKOR).
Leave blank and use label field below to overwrite the default label.
Click here to preview
default: Land Expedition...
Custom Label (recommended for expeditions)
Default is autogenerated from platform prefix + cruise or expedition number/name.
Clear name/number above and insert custom label here to overwrite default.
Overwrite label here...
Title for this Expedition:
Coordinator:
N.N.
Onland:
Save
Cancel

3.1.2 Add a new *'Main Model'*

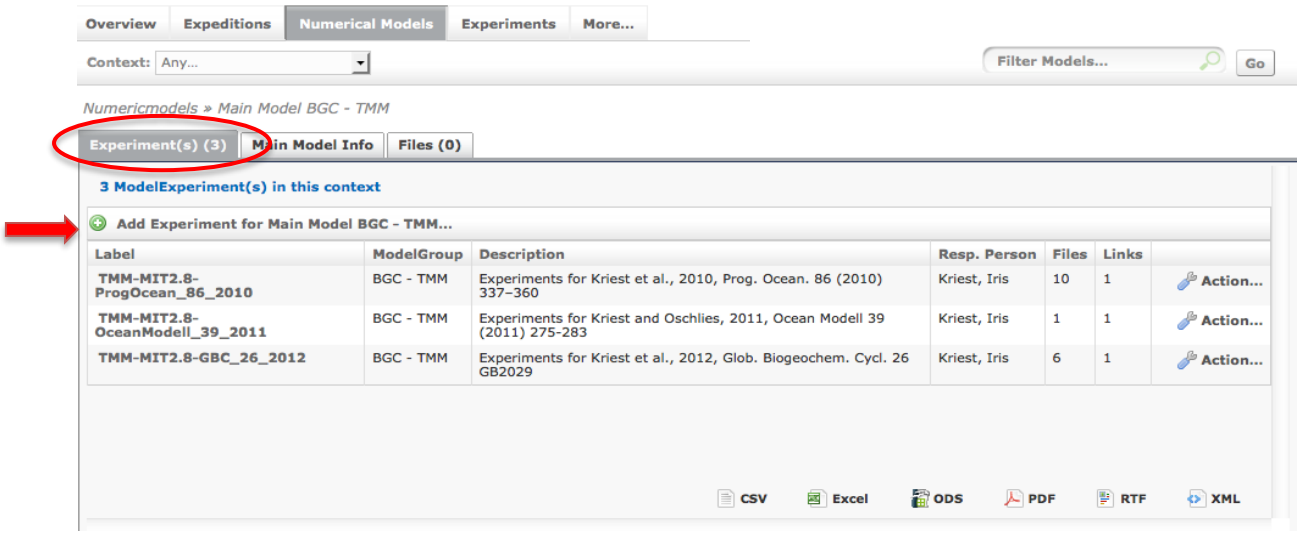
- Click on the ***'Add new Main Model'*** Button
- You will be directed to the 'New Main Model' form
- Describe you main model at least by the config. and description

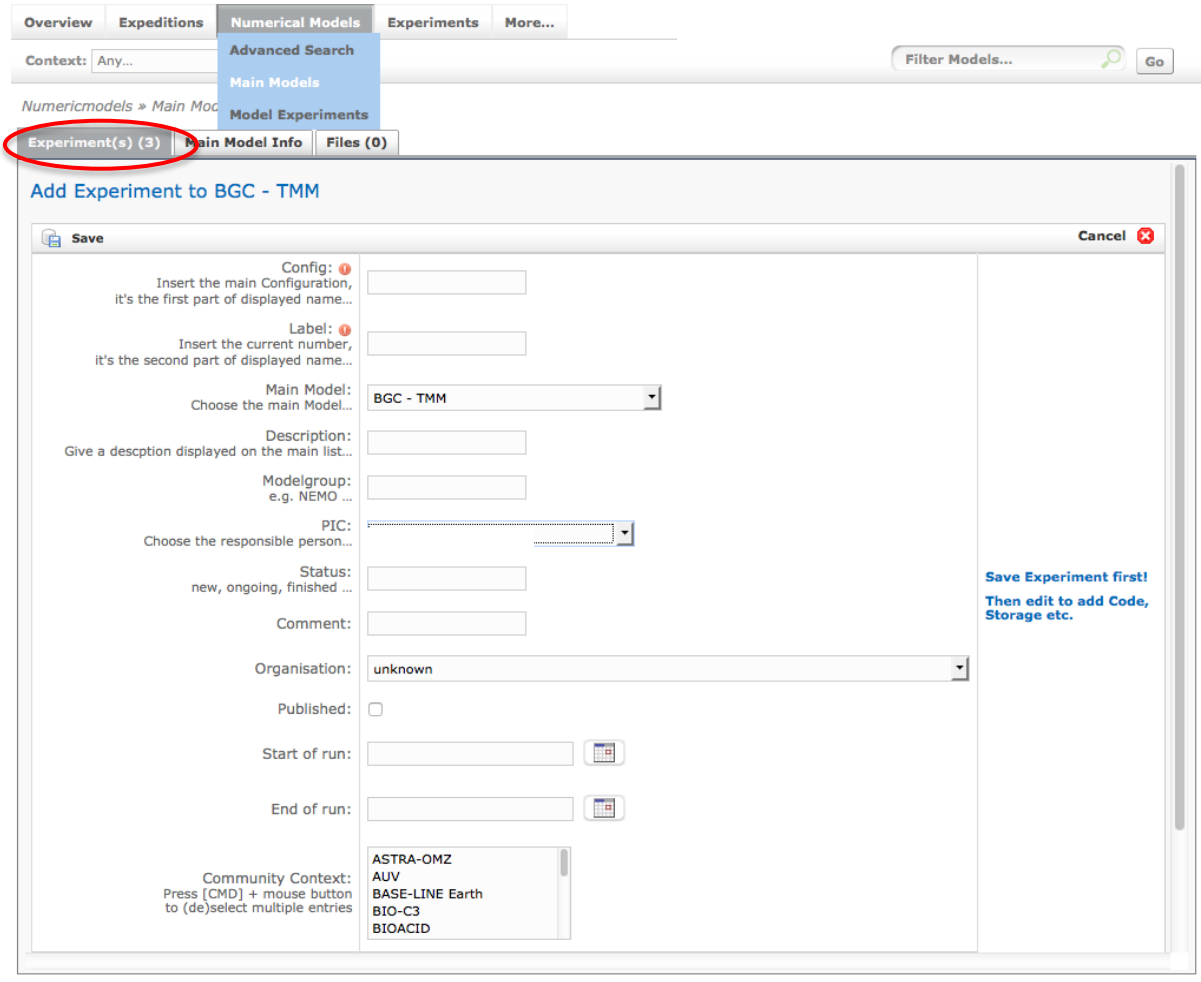


3.1.3 Add your *'Model Experiment'*

- Click on a Main Model label so you can see the existing experiments or insert new ones using the tab Experiment(s)
- Click on the ***'Add Experiment'*** Button

- You will be directed to the 'Add Experiment' form
- Describe your experiment at least by config (e.g. KCM1.2.2), label (e.g. H06), description and choose a responsible person

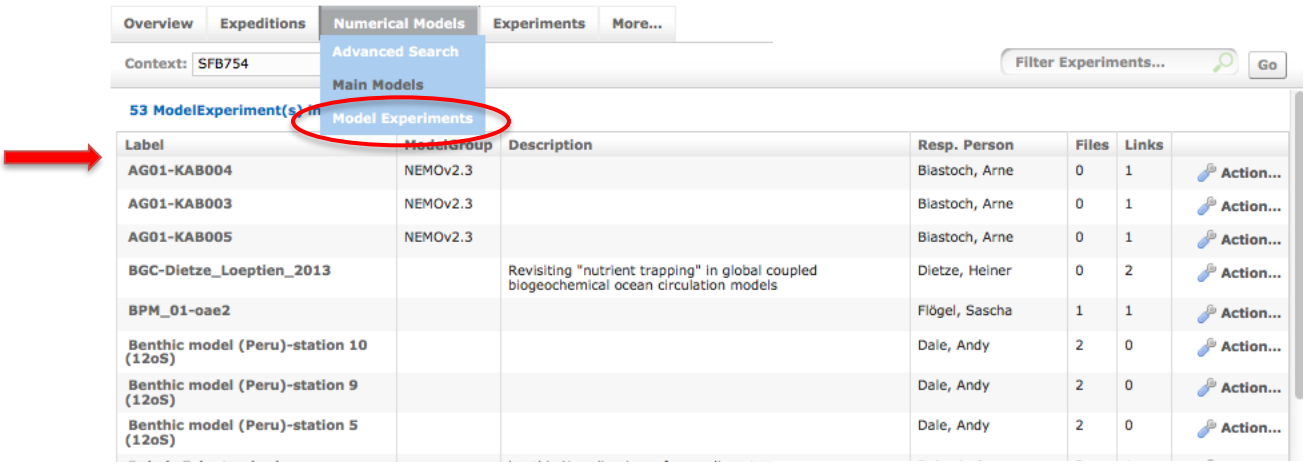


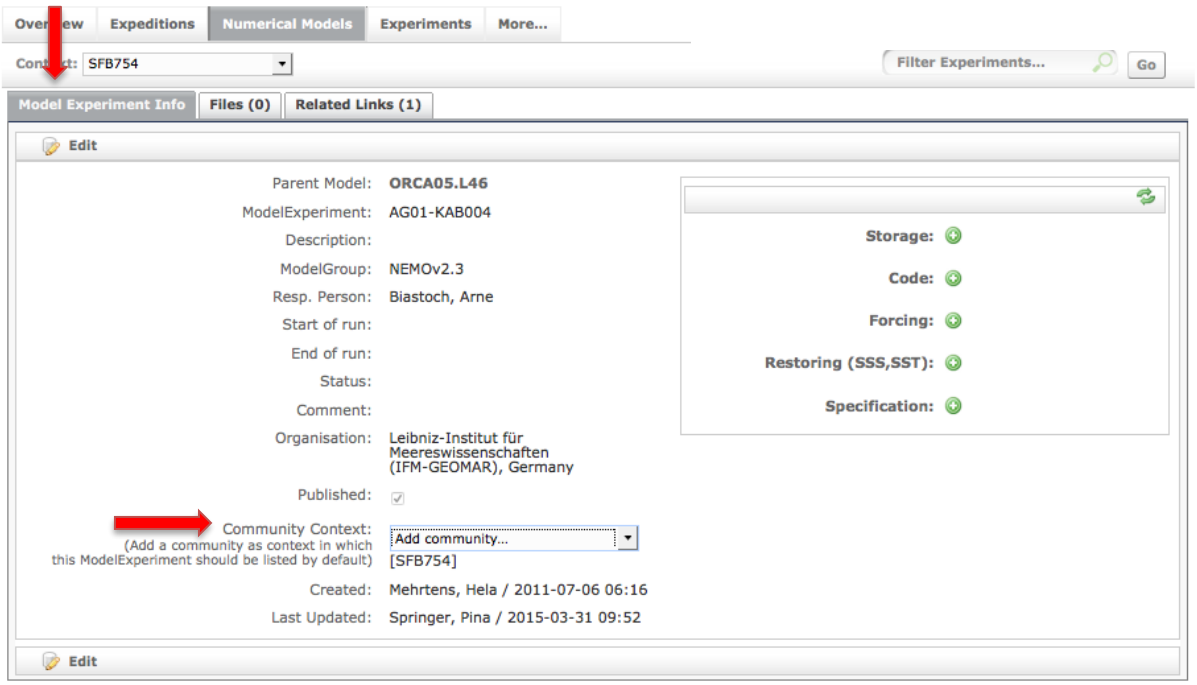


Where does the model experiment show up?

You can add a context to your experiment, that means when you enter the database from e.g. SFB754 you will get a collection of SFB754 Experiments unless you choose another context instead.

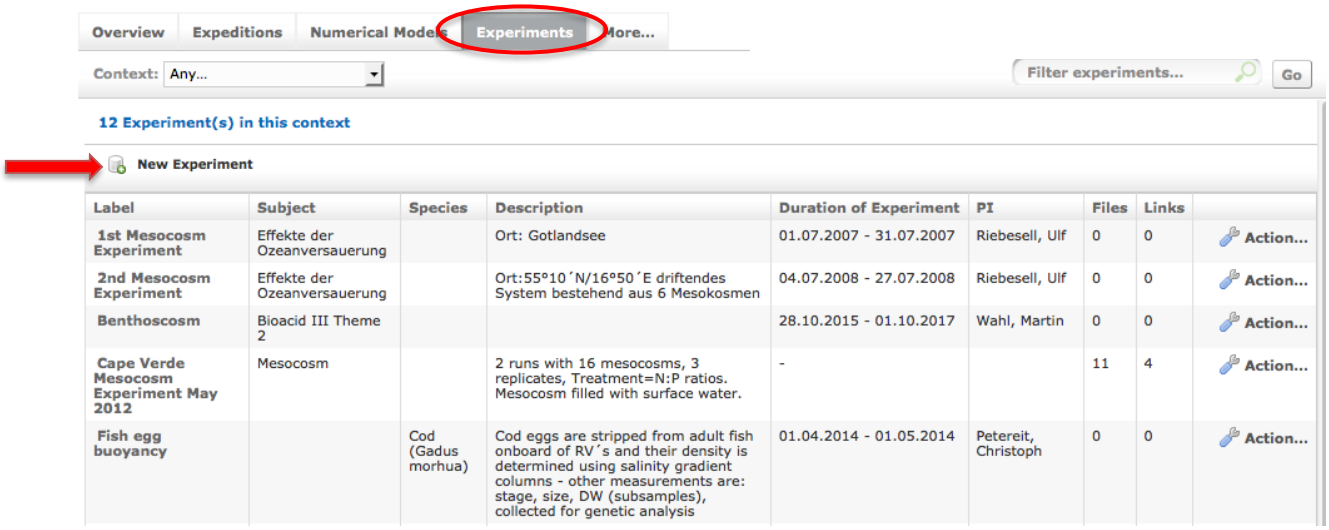
- Click on a Experiment label
- Click on the tab 'Model Experiment Info' and choose a community context
- You can add several contexts, e.g. SFB754

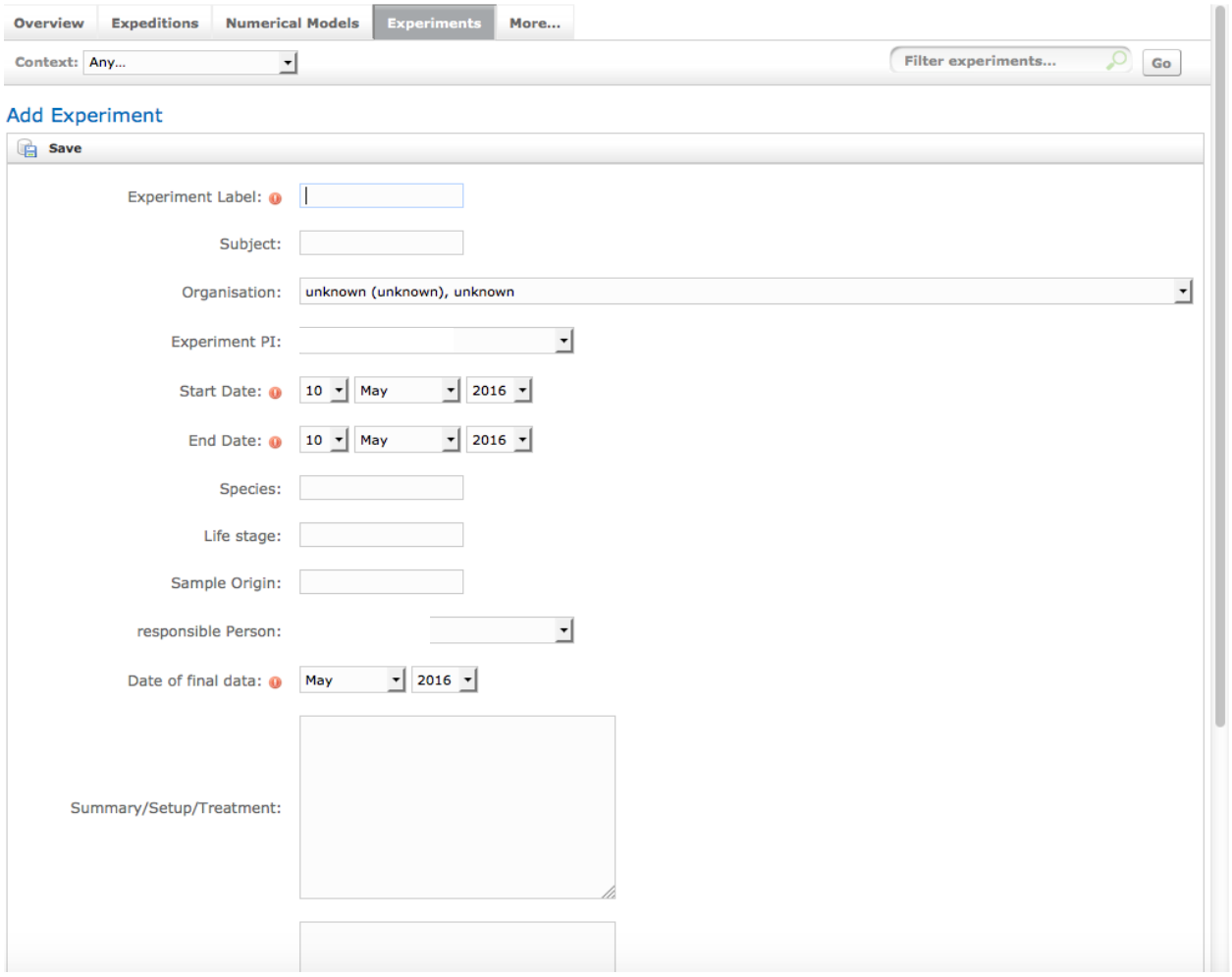




3.1.4 Add a new *'Experiment'*

- Click on the ***'New Experiment'*** button
- You will be directed to the 'Add Experiment' form
- Describe your experiment at least by label, description, duration of experiment and choose a responsible person.


Overview
Expeditions
Numerical Models
Experiments
More...
Context: Any...
Filter experiments...
Go
12 Experiment(s) in this context
New Experiment
Label
Subject
Species
Description
Duration of Experiment
PI
Files
Links
1st Mesocosm Experiment
Effekte der Ozeanversauerung
Ort: Gotlandsee
01.07.2007 - 31.07.2007
Riebesell, Ulf
0
0
Action...
2nd Mesocosm Experiment
Effekte der Ozeanversauerung
Ort:55°10´N/16°50´E driftendes System bestehend aus 6 Mesokosmen
04.07.2008 - 27.07.2008
Riebesell, Ulf
0
0
Action...
Benthoscosm
Bioacid III Theme 2
28.10.2015 - 01.10.2017
Wahl, Martin
0
0
Action...
Cape Verde Mesocosm Experiment May 2012
Mesocosm
2 runs with 16 mesocosms, 3 replicates, Treatment=N:P ratios. Mesocosm filled with surface water.
-
11
4
Action...
Fish egg buoyancy
Cod (Gadus morhua)
Cod eggs are stripped from adult fish onboard of RV´s and their density is determined using salinity gradient columns - other measurements are: stage, size, DW (subsamples), collected for genetic analysis
01.04.2014 - 01.05.2014
Petereit, Christoph
0
0
Action...


Overview
Expeditions
Numerical Models
Experiments
More...
Context: Any...
Filter experiments...
Go
Add Experiment
Save
Experiment Label:
Subject:
Organisation:
unknown (unknown), unknown
Experiment PI:
Start Date:
10
May
2016
End Date:
10
May
2016
Species:
Life stage:
Sample Origin:
responsible Person:
Date of final data:
May
2016
Summary/Setup/Treatment:

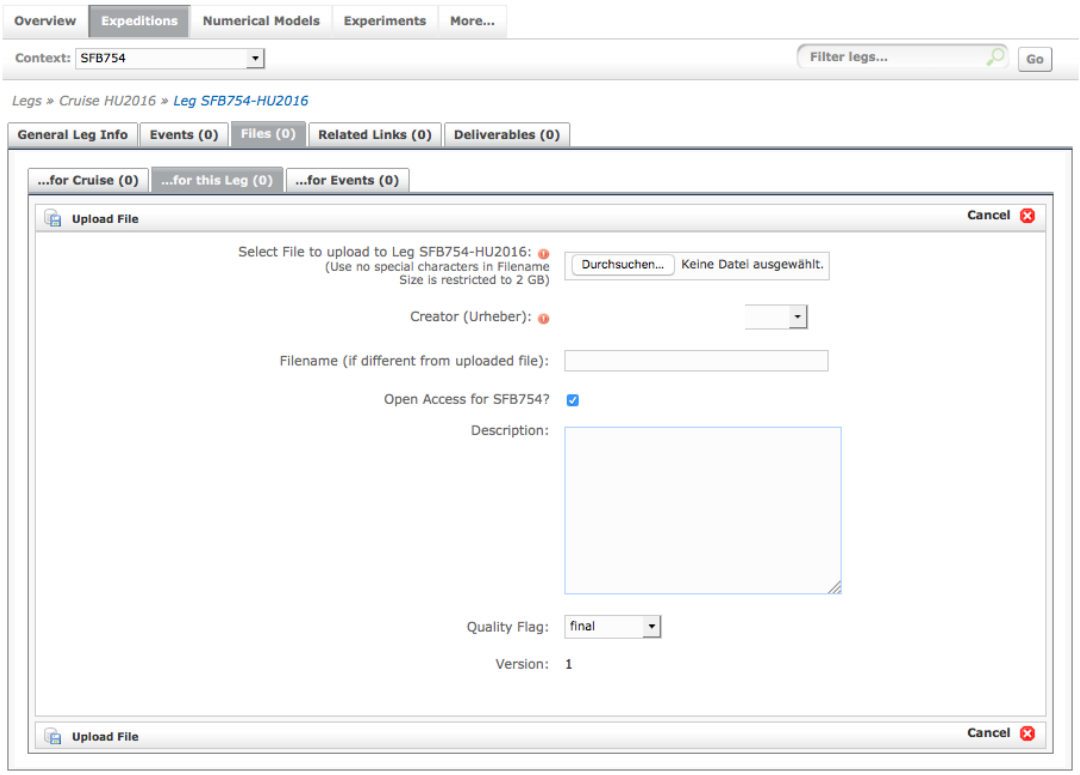
3.2 Upload files to your Expedition, Model Experiment or Experiment

3.2.1 Upload files to your *'Expedition'*

- To upload files to an expedition click on the expeditions identifier (e.g. SFB754-HU2016)
- Click on the tab ***'Files'*** (tab „...for this Leg“ is selected) and the ***'Upload New File'*** button
- You will be directed to the file upload form

Use of the Upload Form:

- Click on '*Browse*' and choose the file you want to upload
- Choose the 'Creator' (if a person is not in the list please contact datamanagement@geomar.de)
- Optional: give a different filename
- Tick the checkbox 'Open access for your project' (meaning: all members of e.g. SFB754 can download the file)
- Give a short description of what is in the file (e.g. parameter) or should be considered
- Choose the appropriate 'Quality Flag'
- Click '*Upload File*' on the left side

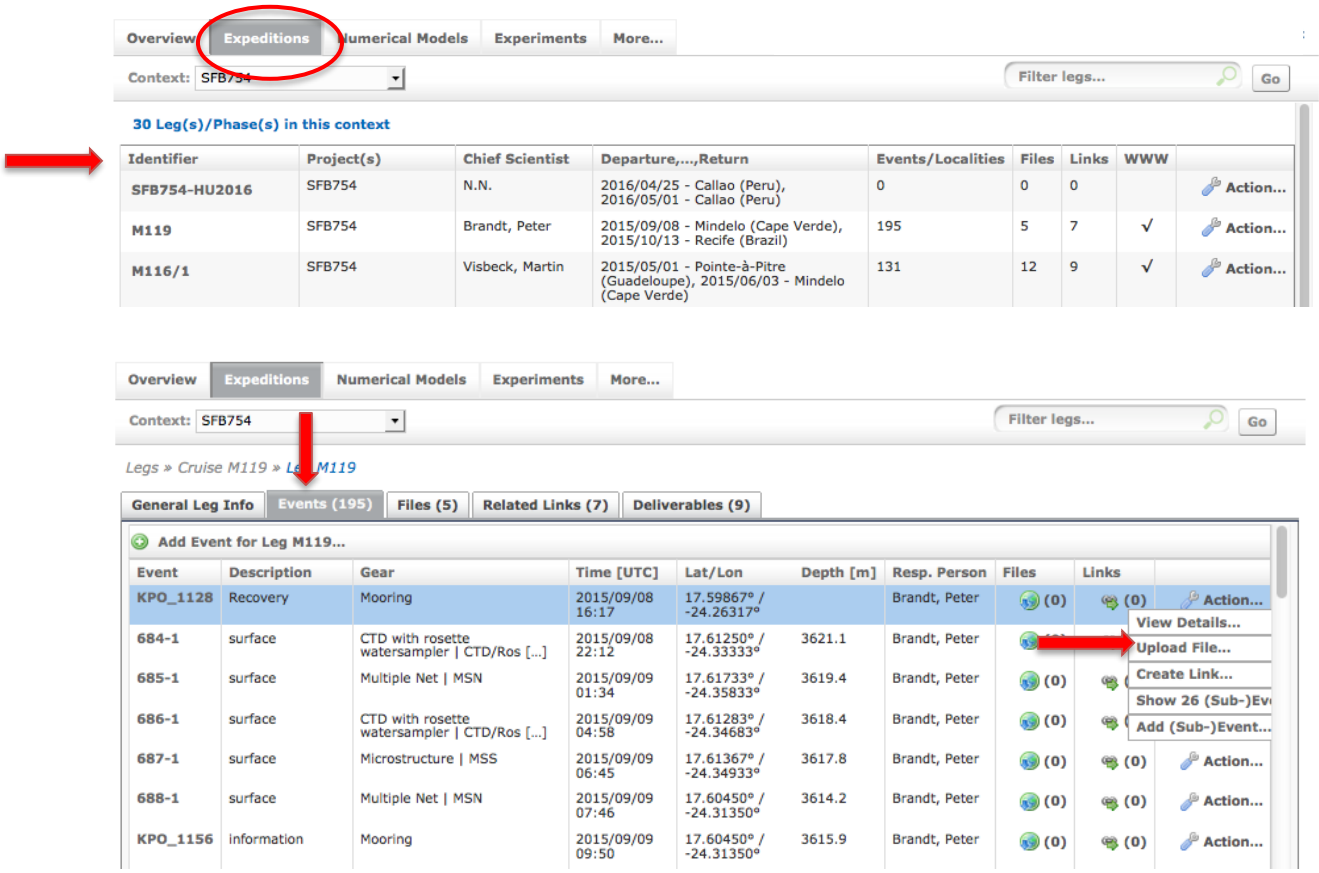


File naming convention:

Within the file names the following characters are **absolutely NOT allowed:**
Umlauts, Spaces, Slashes / \ , quotation marks „“, apostrophes, accents

3.2.2 Upload files to an *‚Event'*

- Click on the tab ***'Expeditions'***
- Click on the expeditions identifier (e.g. SFB754-HU2016)
- Click on the tab **'*Events*'**
- Search for the event you want to upload a file to and hover over the corresponding **'*Action...*'** button on the right side → a pop-up menu opens and you can click **'*Upload File...*'**
- You will be directed to the file upload form → proceed like with the upload form for 'Expeditions'



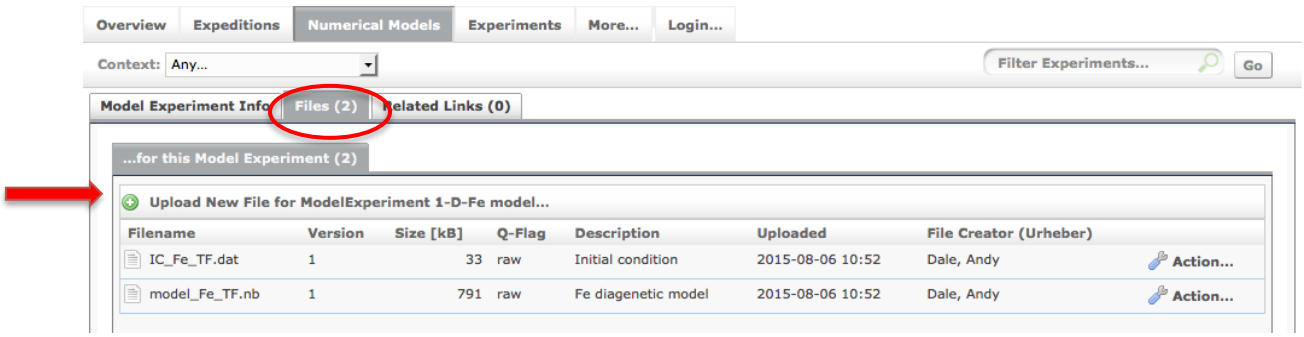
File naming convention:

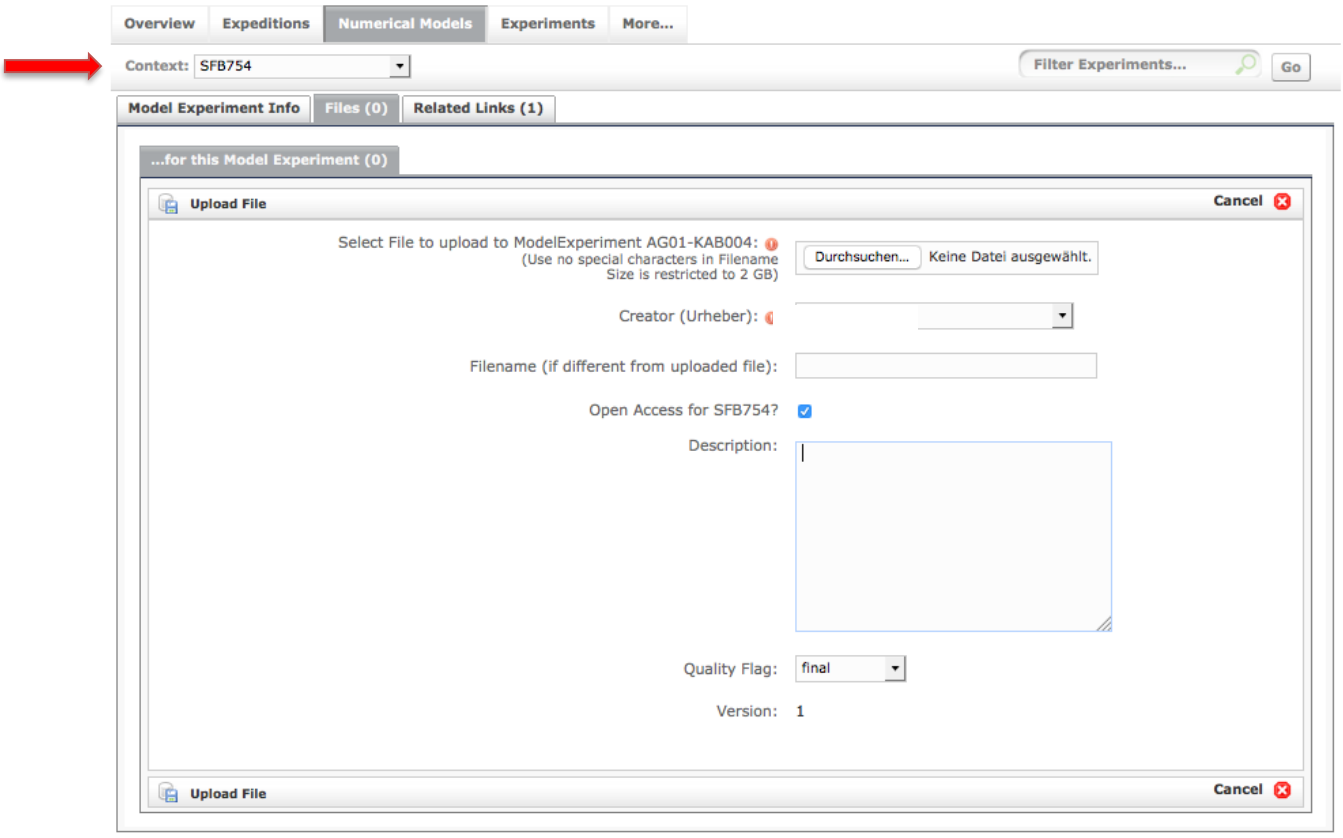
Within the file names the following characters are **absolutely NOT allowed:**
Umlauts, Spaces, Slashes / \ , quotation marks „“, apostrophes, accents

3.2.3 Upload files to your *'Model Experiment' or 'Experiment'*

- To upload files to your experiment or model experiment click on the experiment label
- Click the tab ***'Files'*** and the ***'Upload New File'*** button
- You will be directed to the **'**upload file**'** form

- If you want to upload data to an experiment of a certain project, first choose the project as **'Context'**



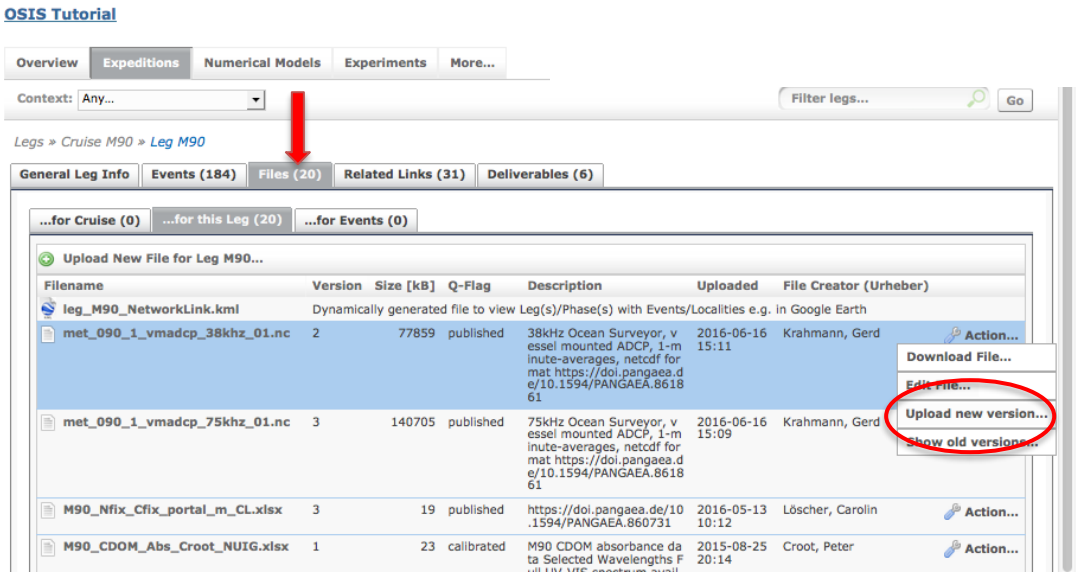


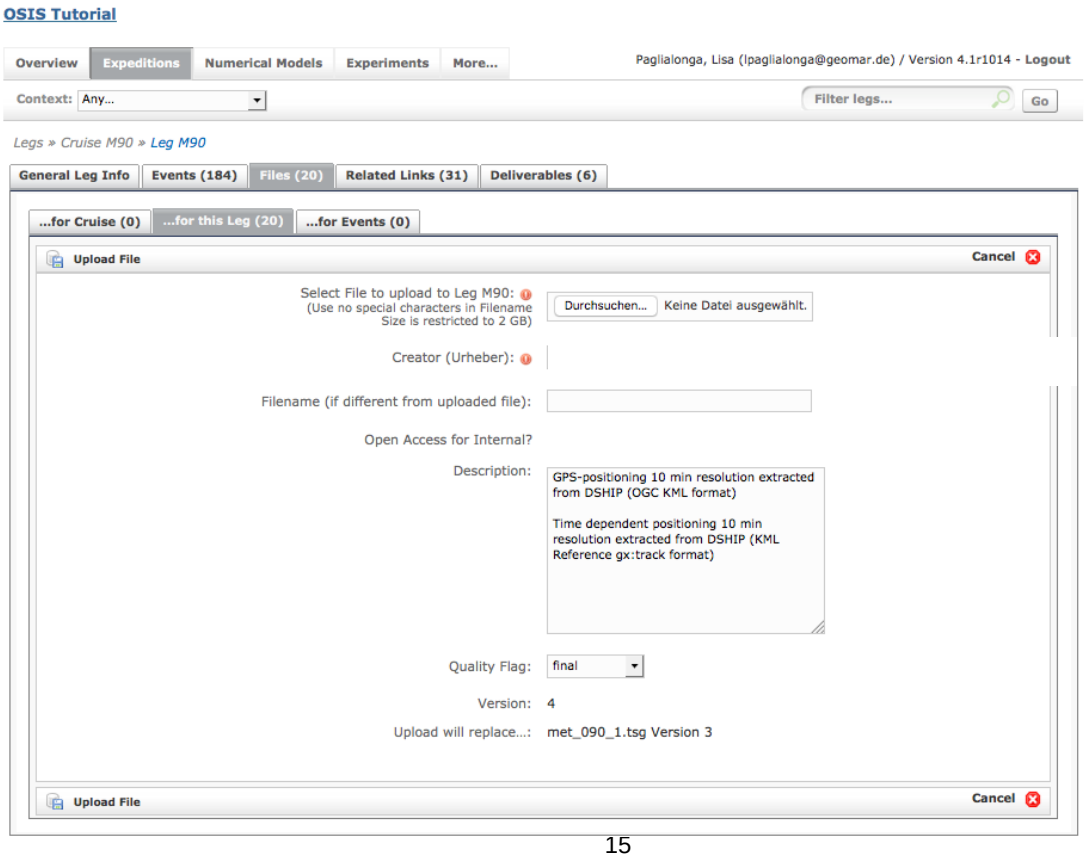
File naming convention:

Within the file names the following characters are **absolutely NOT allowed:**
Umlauts, Spaces, Slashes / \ , quotation marks „“, apostrophes, accents

3.2.4 Upload a new version of a file

- To upload a new version of your file search for the current version of you file and hover over the corresponding **'*Action...*'** button on the right side → a pop-up menu opens and you can click **'*Upload new version...* '**
- You will be directed to the **'upload file'** form
- If you have already downloaded an old version of the file and someone uploaded a new version, you will get an infomail.



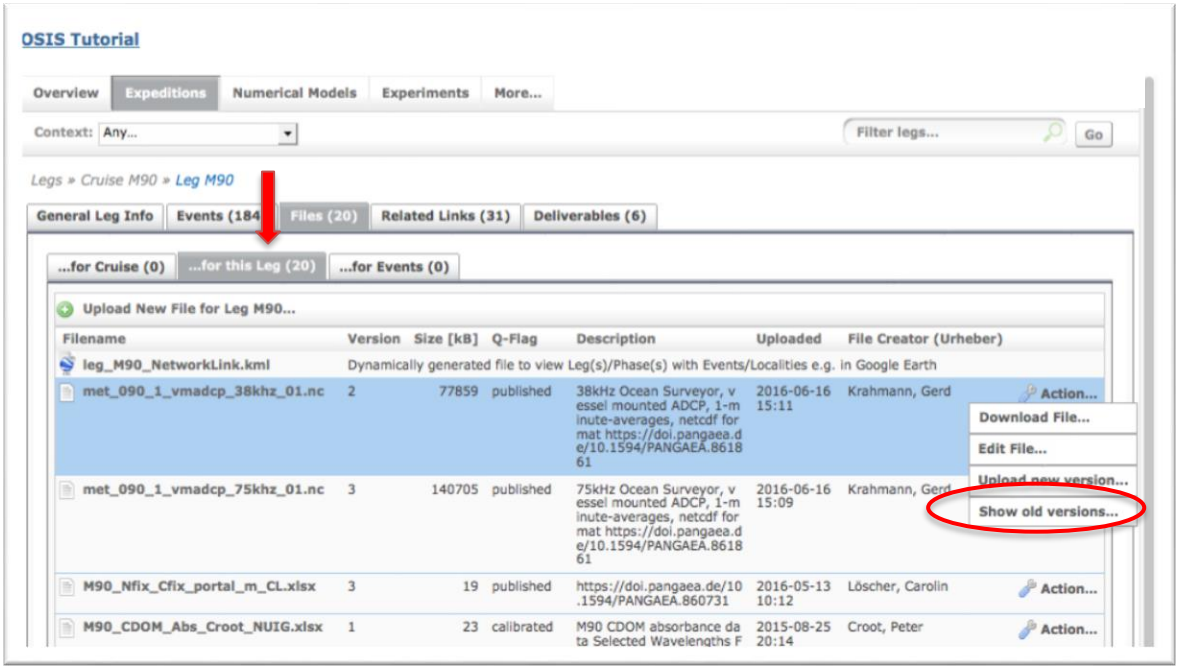


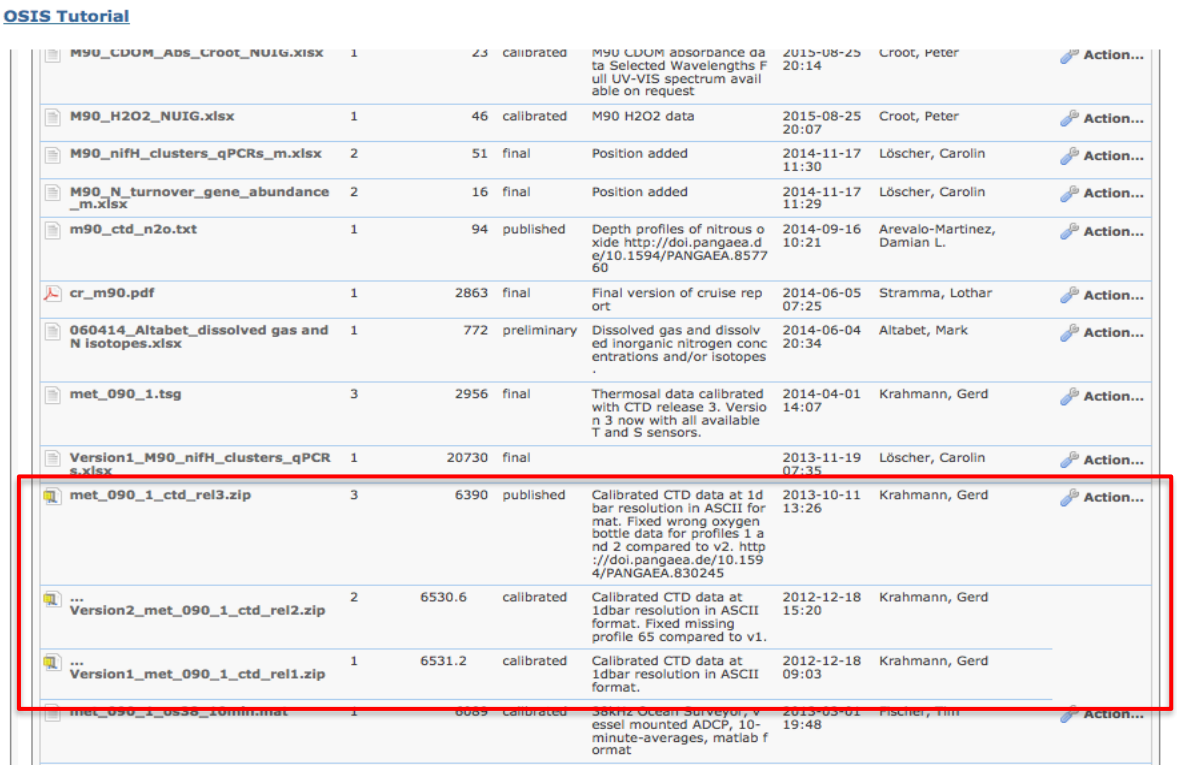
File naming convention:

Within the file names the following characters are **absolutely NOT allowed:**
Umlauts, Spaces, Slashes / \ , quotation marks „“, apostrophes, accents

3.2.5 Show old versions of a file

- To see all old versions of a file search for the current version of you file and hover over the corresponding **'*Action...*'** button on the right side → a pop-up menu opens and you can click **'*Show old versions...* '**
- The older file versions will appear in the files list

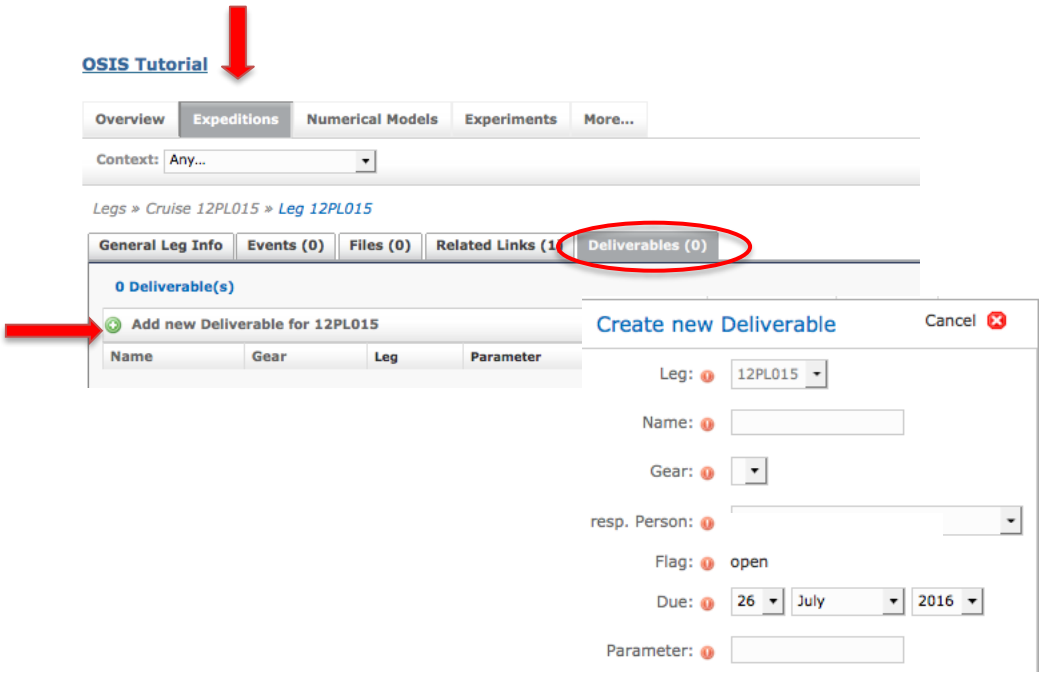




3.2.6 Deliverable Notification

OSIS offers the possibility to add data **deliverable notifications** to expeditions:

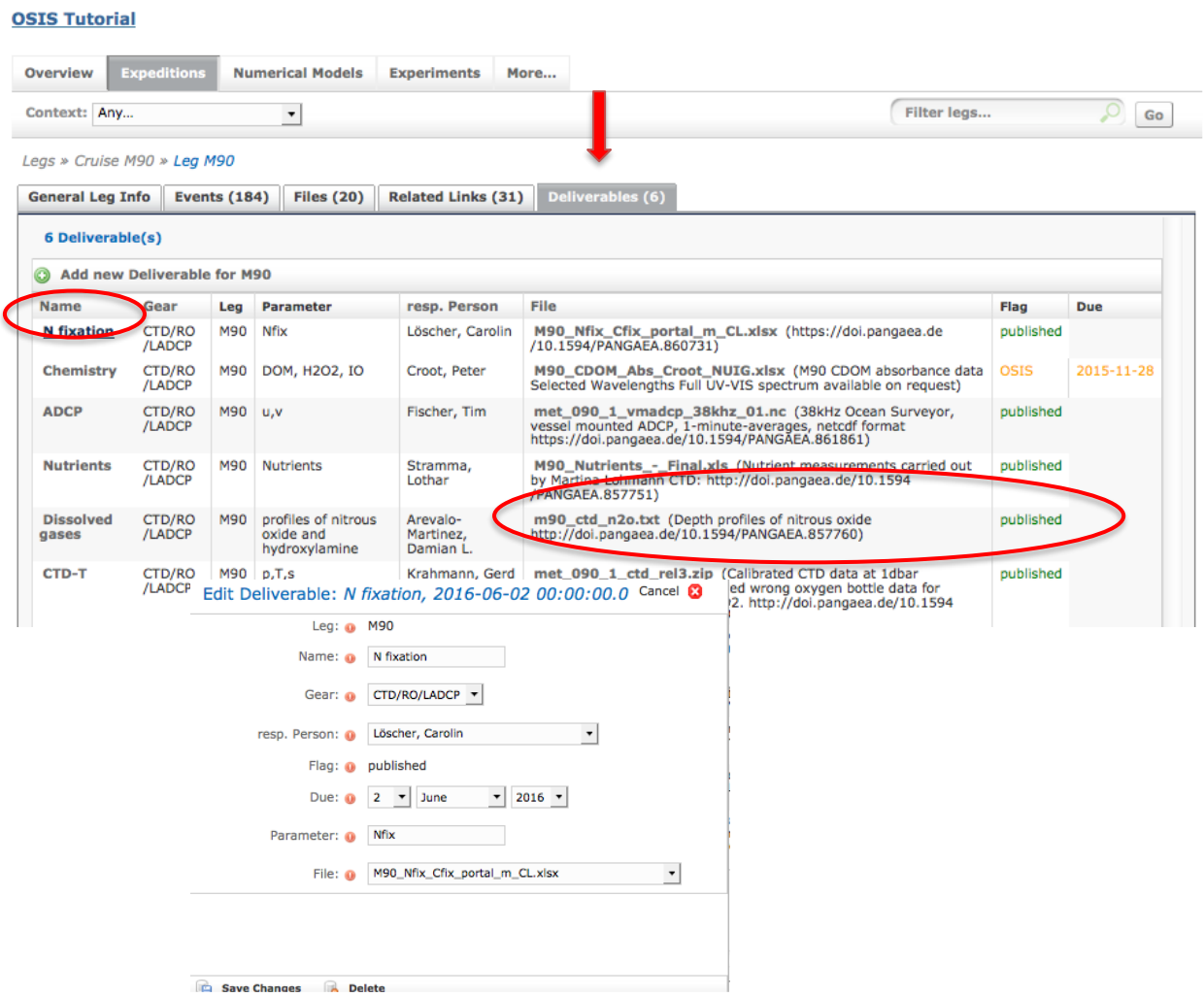
- To add deliverable notifications to your Expeditions you need to be logged in.
- Click on the expeditions identifier (e.g.12PL015) for which you want to have the deliverables for.
- Click on the tab ***'Deliverables'*** and the ***'Add new Deliverable for...'*** button
- You will be directed to the **'Create new Deliverable'** form
- Choose your Expedition, add your name, choose the gear (only gears of stations from the expedition) and the responsible person, add the date when your files have to be uploaded in OSIS (ca. half a year after the expedition) and finally the parameter.
- **When your deliverable is outdated you will get a first e-mail with a reminder to upload your files in OSIS.**



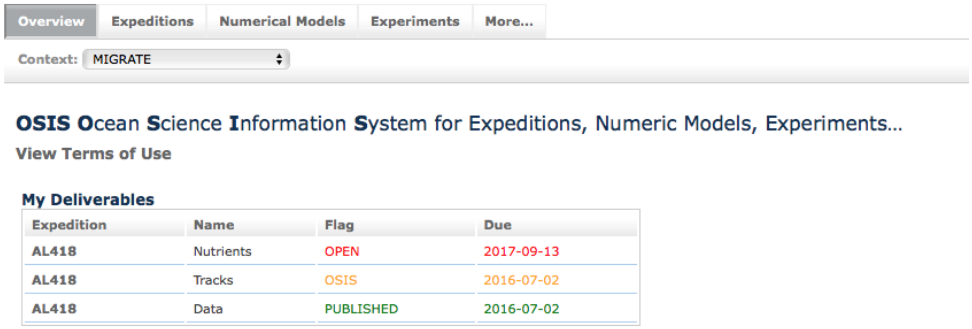
- Once the file is uploaded, assign it to your deliverable.
- Click on the deliverable to which you want to assign your file
- You will be directed to the ***'Edit Deliverable'*** form where you can choose your file in the last field and save your changes
- **Three years after the cruise you will get a second e-mail which reminds you to publish your data in data centers like PANGAEA. Make sure that you have uploaded the final version of your file in OSIS and contact the data management team.**
- After the publication the DOI to your file will be available in OSIS in the file description field.
- If you do not want to take part in the GEOMAR data workflow, you can change the due date for data publication and you'll change the date of the reminder. The default time schedule for the UPLOAD reminder is 6 months after the cruise.

The default OSIS reminder to PUBLISH the data is 3 years after the cruise. You can adjust these dates by unticking the flag *'due date follows the 3 years rule'* and choosing a different date.

- You can find all deliverables of a cruise under the tab ‚Deliverables'. The color code is red for no data, yellow for available but not yet published data, and green for published data.

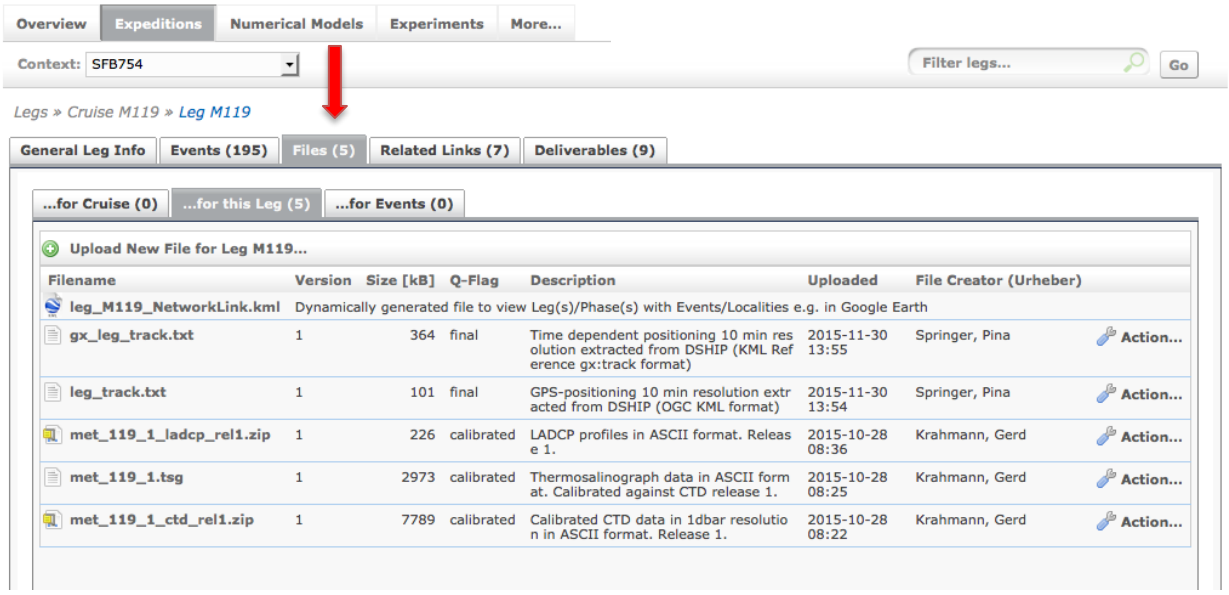


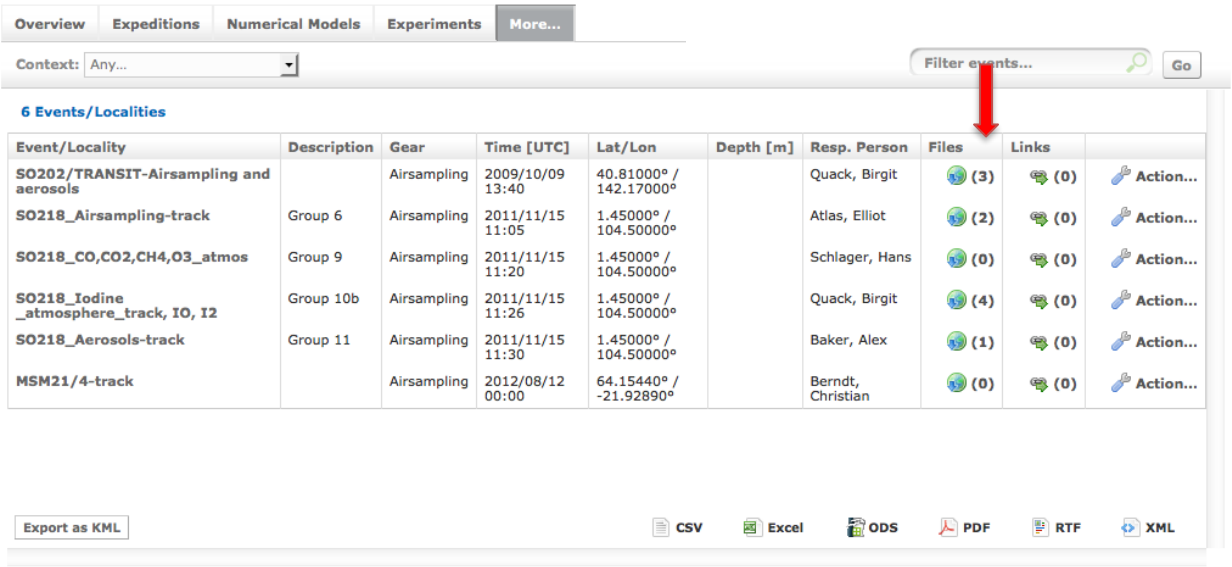
There is a list of your personal deliverables on the overview page of OSIS, when you are logged in:



3.3 Download files from OSIS

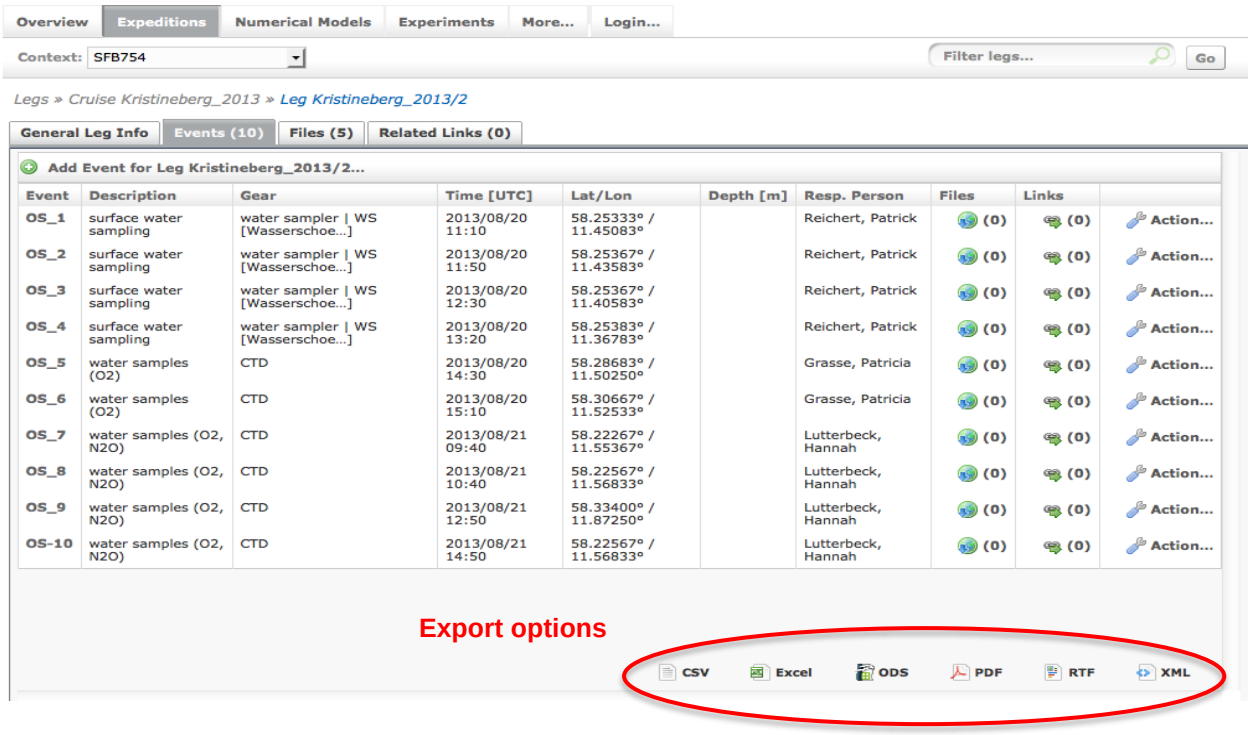
You can download files by clicking on the bold file name. If the file name isn't bold, you aren't logged in or you don't have the permission to download.





3.4 Download lists of Expeditions/ Events/ Model experiments/ Experiments

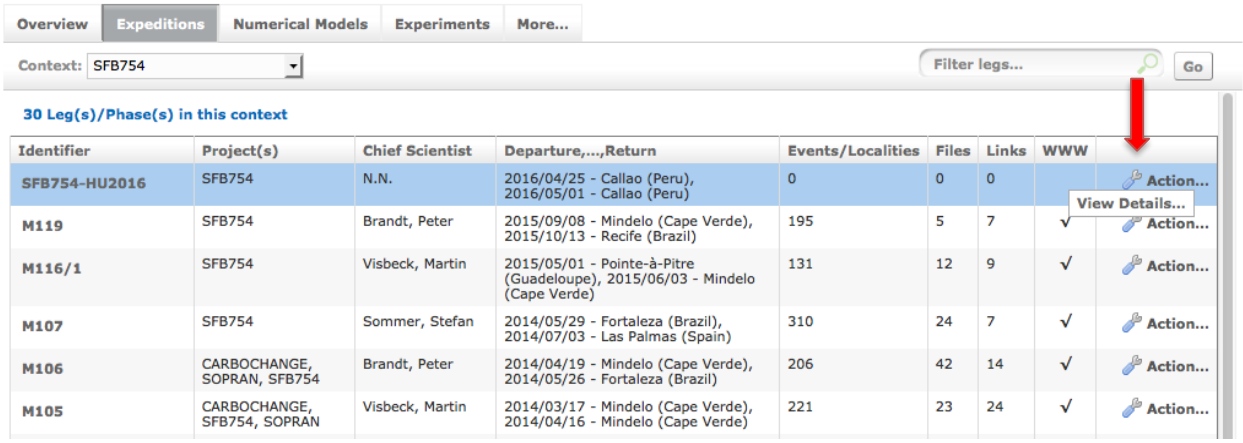
To download the list of metadata information use the export options at the end of the list. If you want to download e.g. all CTD events, but you get only 1000 events, you have to login (see chapter 5. How to login in OSIS).

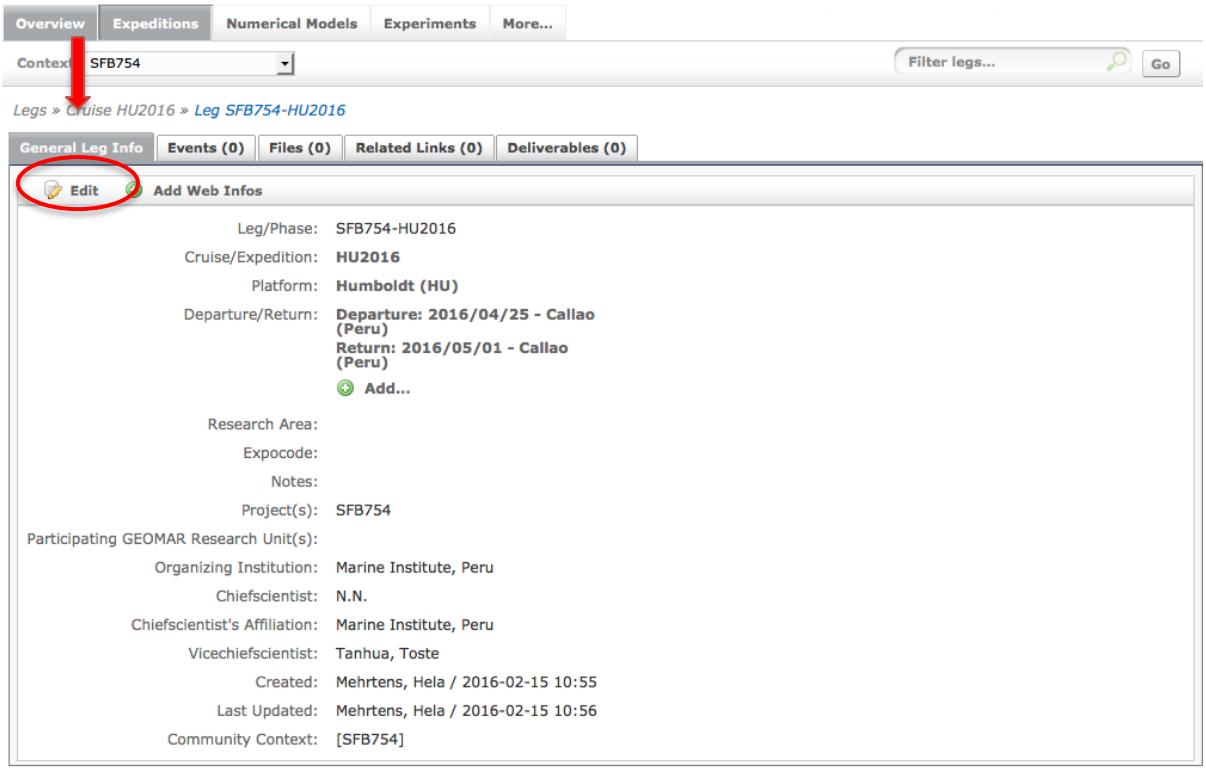


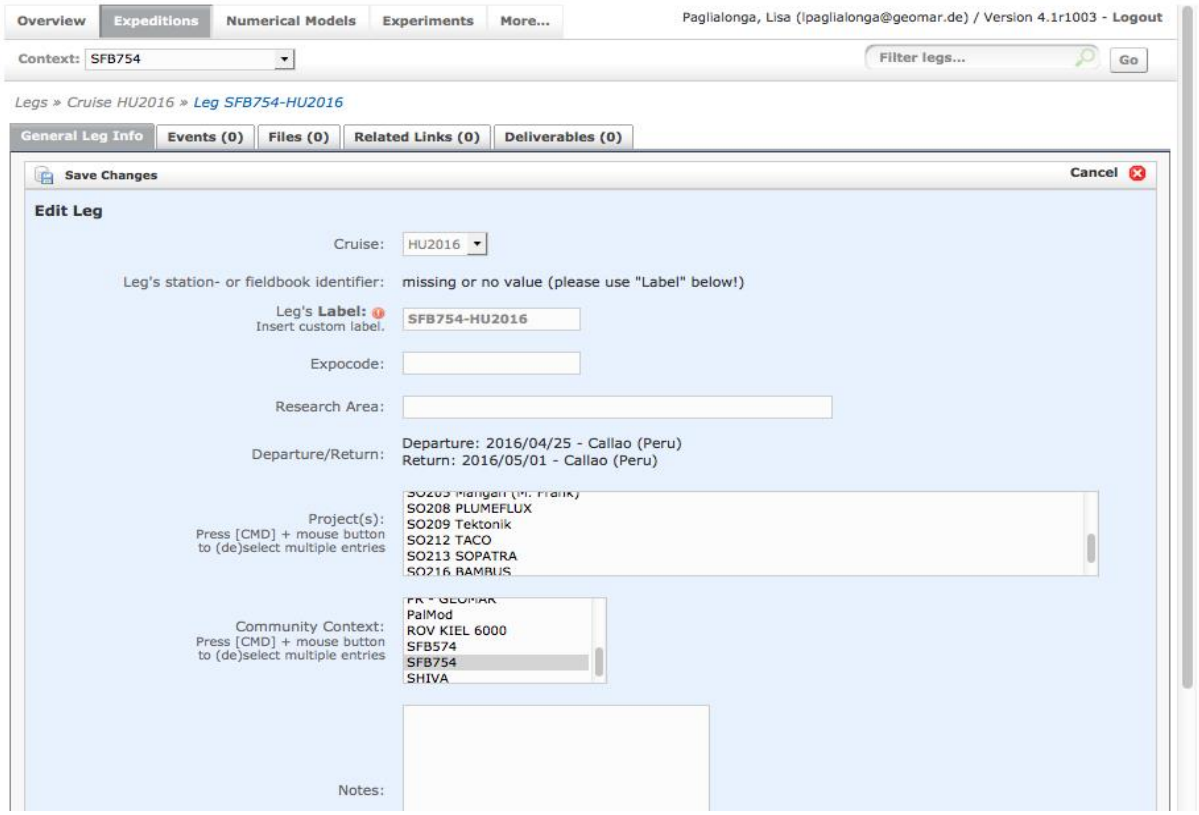
3.5 Edit information in OSIS

3.5.1 Edit *‚Expeditions‘*

- Search for the expedition you want to edit and hover over the corresponding **'*Action...*'** button on the right side → a pop-up menu opens and you can click ***'View Details...'***
- Click on the tab ***'General Leg Info'***
- Click on the ***'Edit'*** button
- You will be directed to the **'**edit leg**'** form

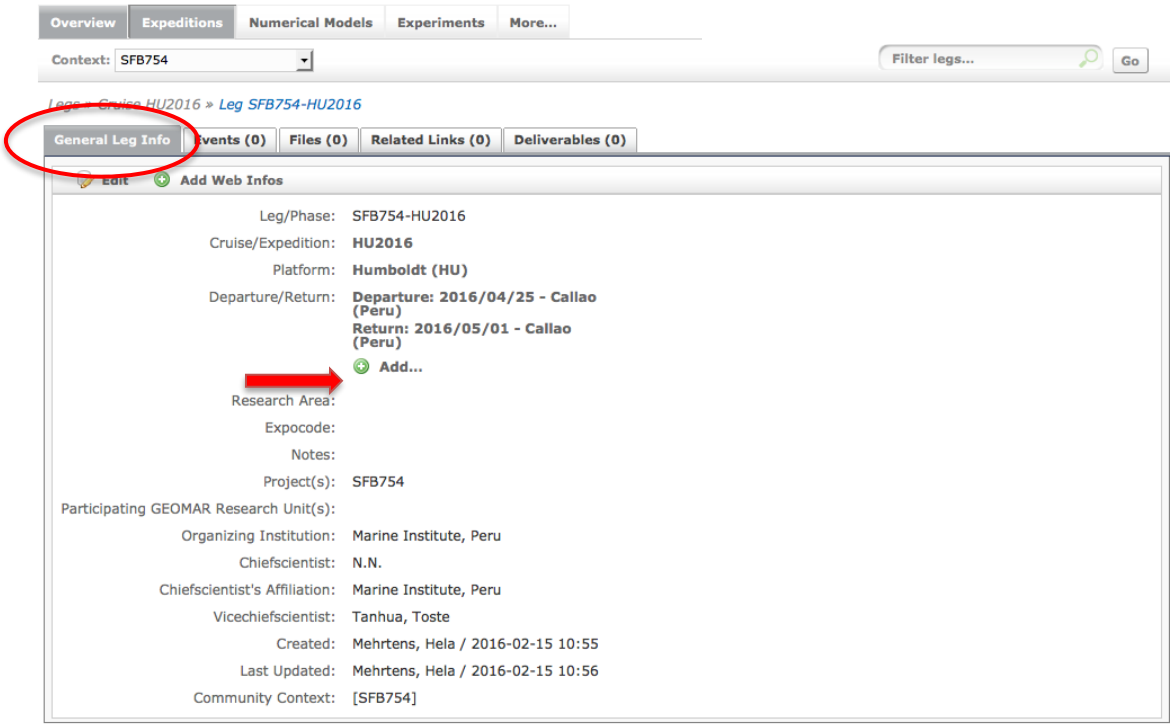

Overview
Expeditions
Numerical Models
Experiments
More...
Context: SFB754
Filter legs...
Go
30 Leg(s)/Phase(s) in this context
Identifier
Project(s)
Chief Scientist
Departure,...,Return
Events/Localities
Files
Links
WWW
SFB754-HU2016
SFB754
N.N.
2016/04/25 - Callao (Peru), 2016/05/01 - Callao (Peru)
0
0
0
Action...
View Details...
M119
SFB754
Brandt, Peter
2015/09/08 - Mindelo (Cape Verde), 2015/10/13 - Recife (Brazil)
195
5
7
√
Action...
M116/1
SFB754
Visbeck, Martin
2015/05/01 - Pointe-à-Pitre (Guadeloupe), 2015/06/03 - Mindelo (Cape Verde)
131
12
9
√
Action...
M107
SFB754
Sommer, Stefan
2014/05/29 - Fortaleza (Brazil), 2014/07/03 - Las Palmas (Spain)
310
24
7
√
Action...
M106
CARBOCHANGE, SOPRAN, SFB754
Brandt, Peter
2014/04/19 - Mindelo (Cape Verde), 2014/05/26 - Fortaleza (Brazil)
206
42
14
√
Action...
M105
CARBOCHANGE, SFB754, SOPRAN
Visbeck, Martin
2014/03/17 - Mindelo (Cape Verde), 2014/04/16 - Mindelo (Cape Verde)
221
23
24
√
Action...

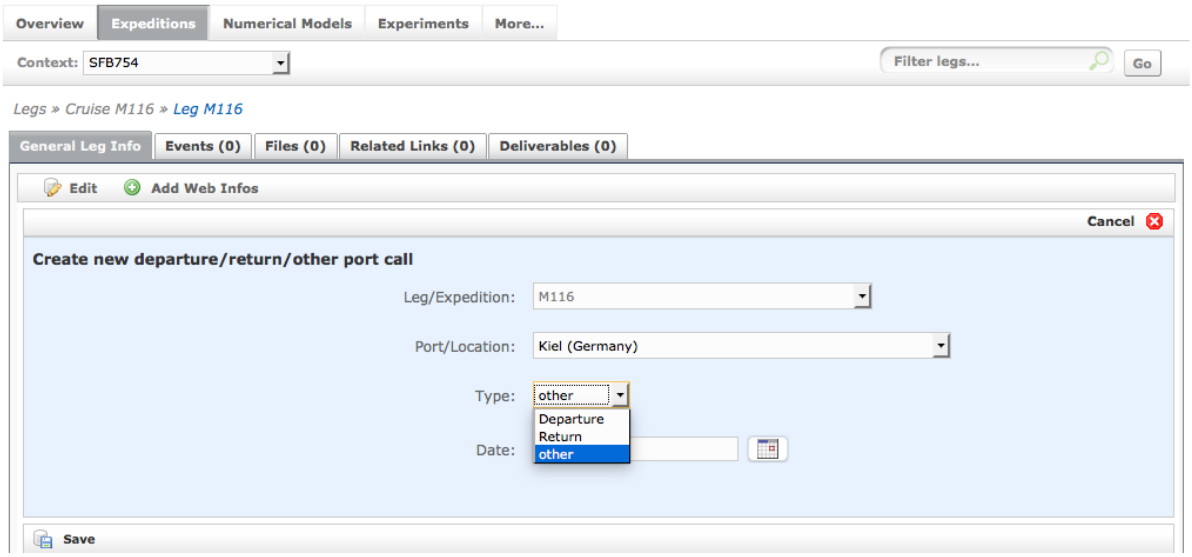

Overview
Expeditions
Numerical Models
Experiments
More...
Context: SFB754
Filter legs...
Go
Legs » Cruise HU2016 » Leg SFB754-HU2016
General Leg Info
Events (0)
Files (0)
Related Links (0)
Deliverables (0)
Edit
Add Web Infos
Leg/Phase: SFB754-HU2016
Cruise/Expedition: HU2016
Platform: Humboldt (HU)
Departure/Return: Departure: 2016/04/25 - Callao (Peru)
Return: 2016/05/01 - Callao (Peru)
Add...
Research Area:
Expocode:
Notes:
Project(s): SFB754
Participating GEOMAR Research Unit(s):
Organizing Institution: Marine Institute, Peru
Chiefscientist: N.N.
Chiefscientist's Affiliation: Marine Institute, Peru
Vicechiefscientist: Tanhua, Toste
Created: Mehrtens, Hela / 2016-02-15 10:55
Last Updated: Mehrtens, Hela / 2016-02-15 10:56
Community Context: [SFB754]



3.5.2 Edit Leg *'Departure/Return'*

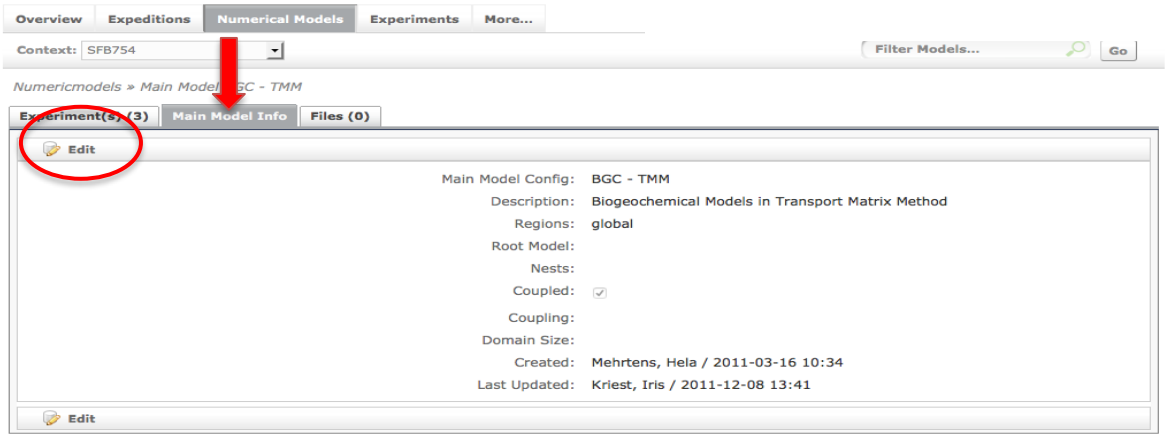
- Search for the expedition you want to edit and hover over the corresponding **'*Action...*'** button on the right side → a pop-up menu opens and you can click ***'View Details...'***
- Click on the tab ***'General Leg Info'***
- Click on the ***'Add...'*** button.
- You will be directed to the 'create new departure/other port call' form
- You can only add and save one date. If you want to add more you have to repeat these last steps.

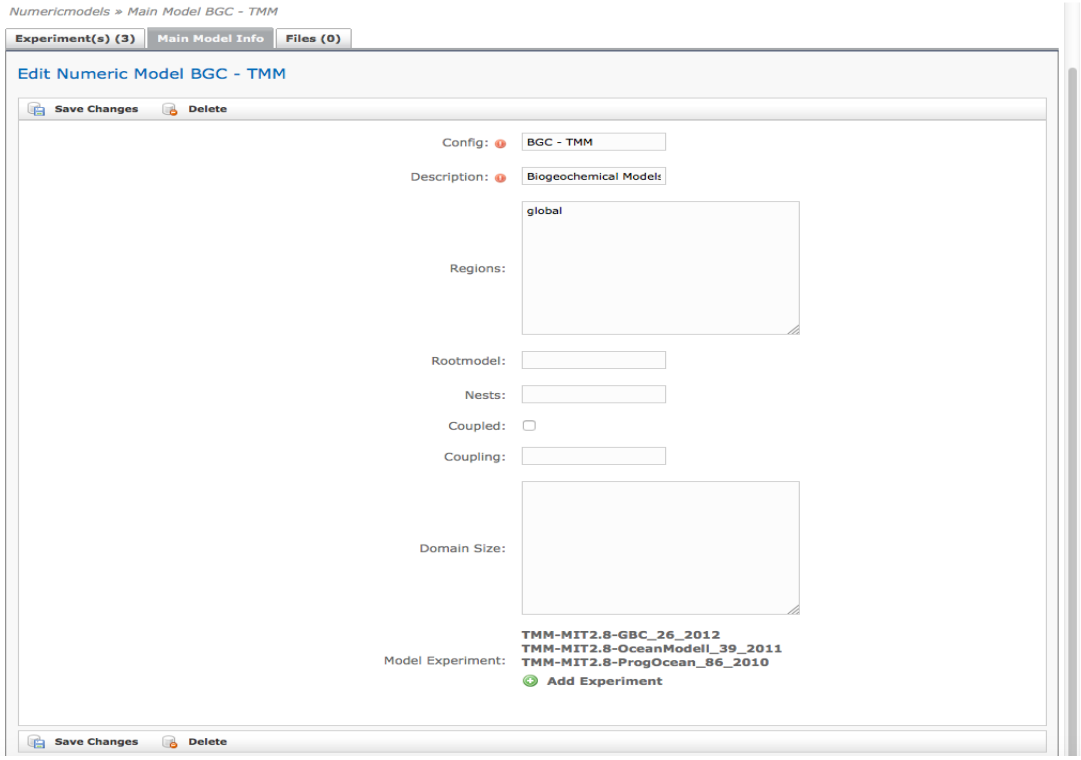




3.5.3 Edit *'Main Models'*

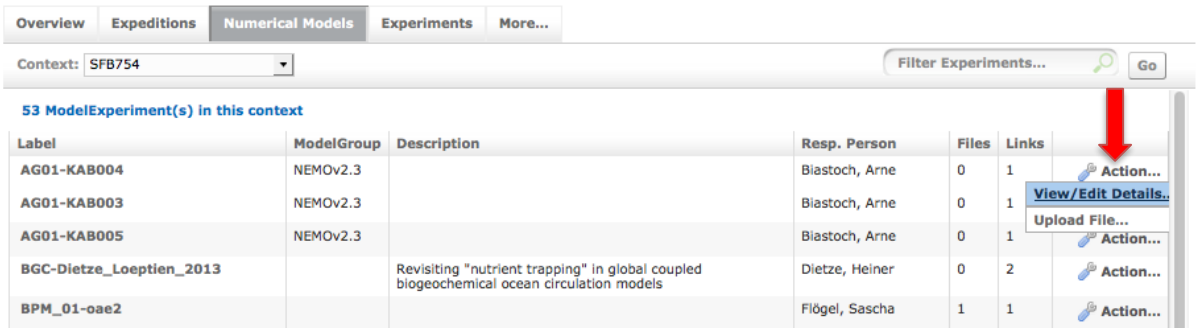
- Search for the main model you want to edit and hover over the corresponding ***'Action...'*** button on the right side → a pop-up menu opens and you can click on ***'View/ Edit Details...'***
- Click on the tab ***'Main Model Info'***
- Click on the ***'Edit'*** button
- You will be directed to the 'Edit numeric model' form

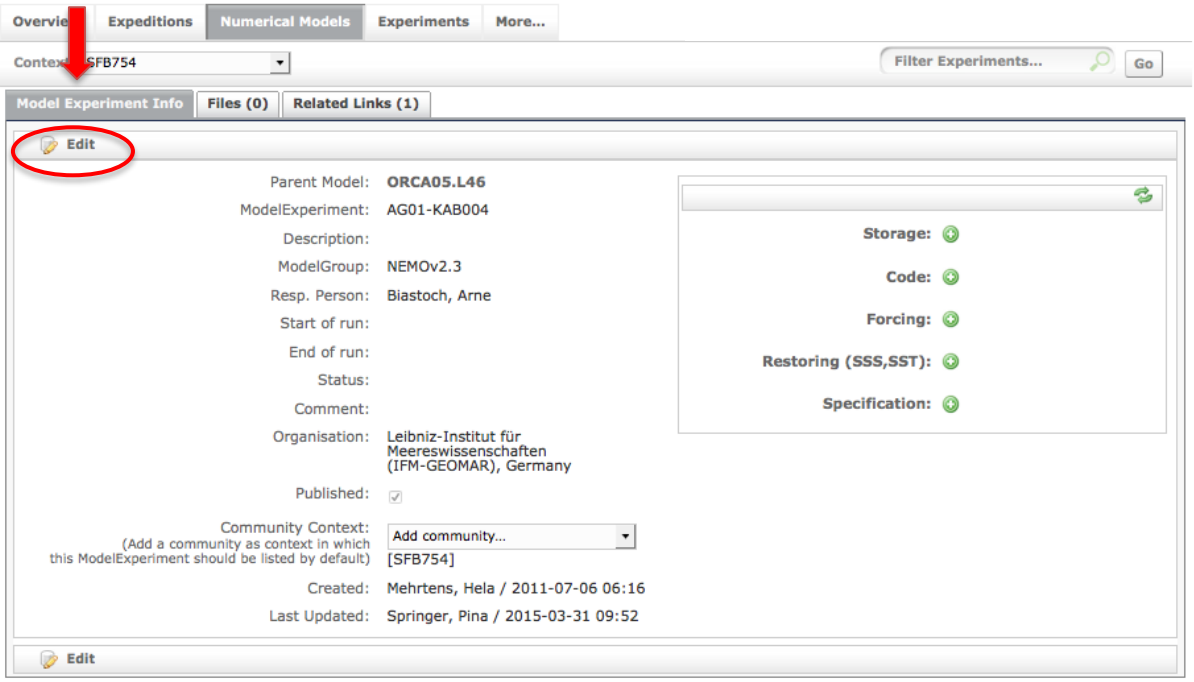


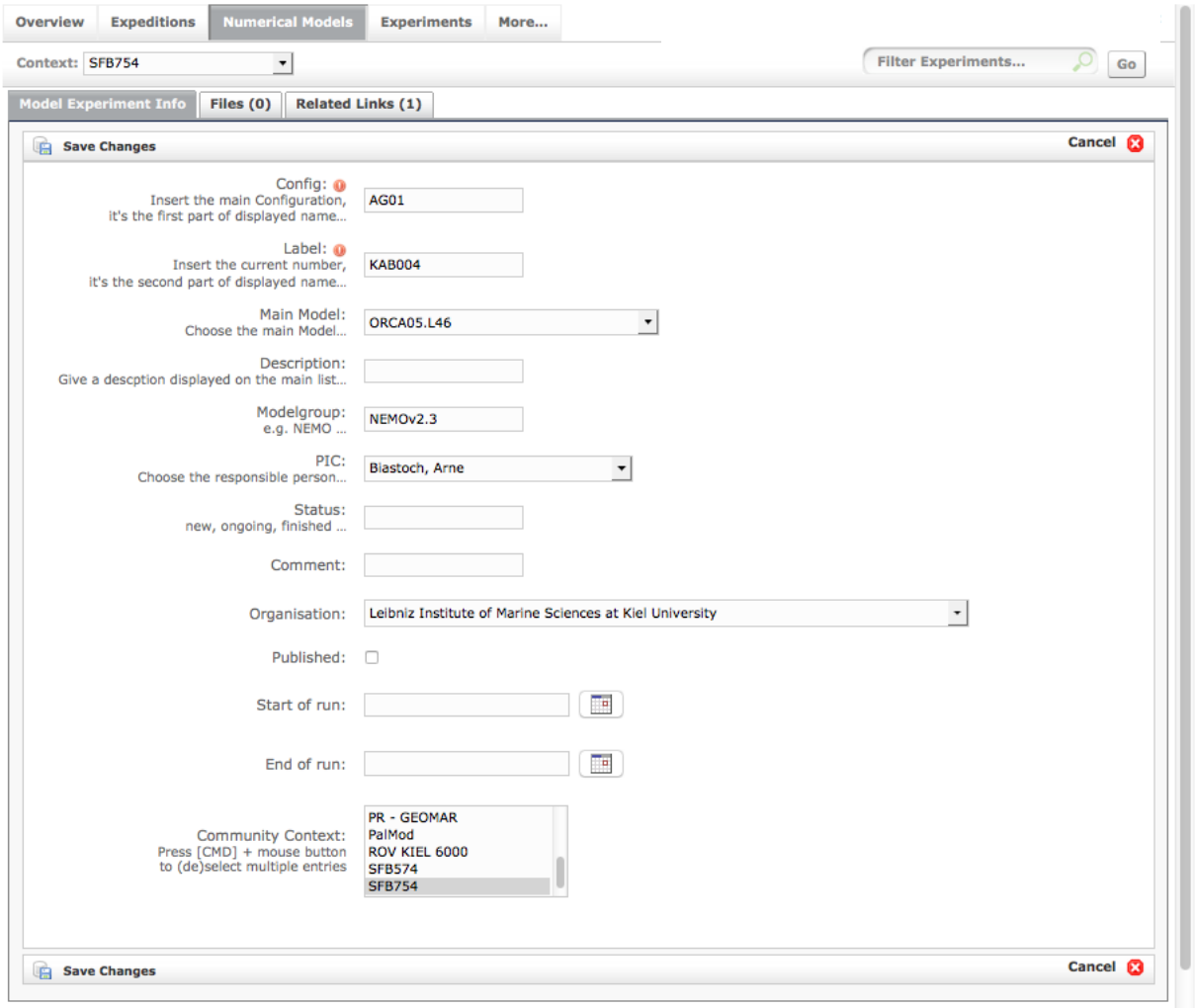


3.5.4 Edit *'Model experiment'*

- Search for the model experiment you want to edit and hover over the corresponding ***'Action...'*** button on the right side → a pop-up menu opens and you can click on ***'View/ Edit Details...'***
- Click on the tab ***'Main Model Info'***
- Click on the ***'Edit'*** button
- You will be directed to the 'Edit model experiment' form

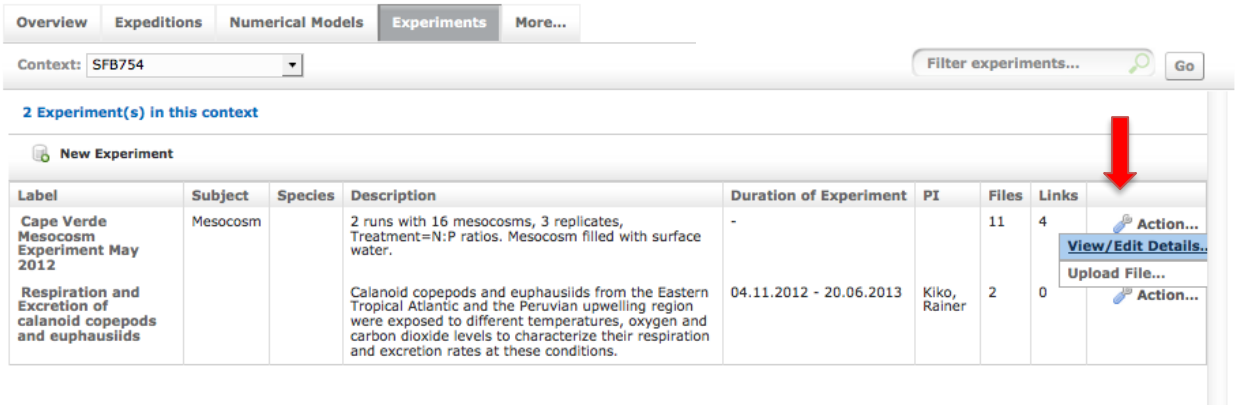

Overview
Expeditions
Numerical Models
Experiments
More...
Context: SFB754
Filter Experiments...
Go
53 ModelExperiment(s) in this context
Label
ModelGroup
Description
Resp. Person
Files
Links
AG01-KAB004
NEMOv2.3
Biastoch, Arne
0
1
Action...
AG01-KAB003
NEMOv2.3
Biastoch, Arne
0
1
View/Edit Details..
Upload File...
AG01-KAB005
NEMOv2.3
Biastoch, Arne
0
1
Action...
BGC-Dietze_Loeptien_2013
Revisiting "nutrient trapping" in global coupled biogeochemical ocean circulation models
Dietze, Heiner
0
2
Action...
BPM_01-oae2
Flögel, Sascha
1
1
Action...

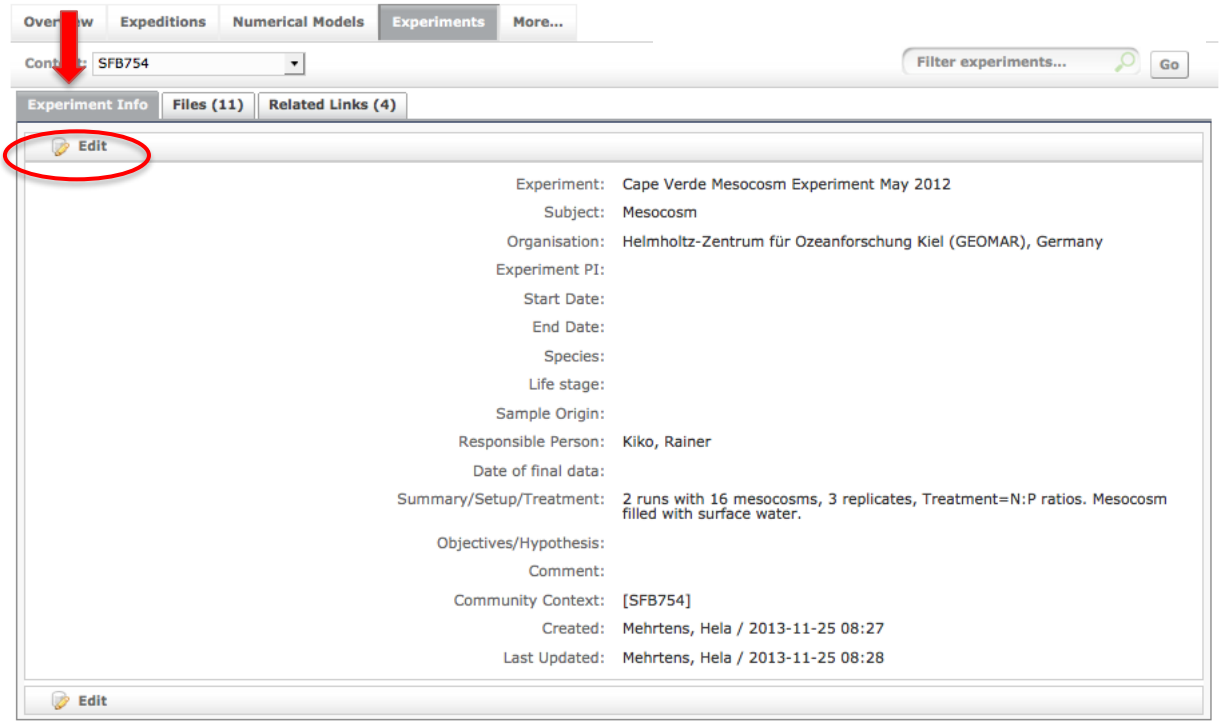

Expeditions
Numerical Models
Experiments
More...
SFB754
Filter Experiments...
Go
Model Experiment Info
Files (0)
Related Links (1)
Edit
Parent Model: ORCA05.L46
ModelExperiment: AG01-KAB004
Description:
ModelGroup: NEMOv2.3
Resp. Person: Biastoch, Arne
Start of run:
End of run:
Status:
Comment:
Organisation: Leibniz-Institut für Meereswissenschaften (IFM-GEOMAR), Germany
Published:
Community Context: (Add a community as context in which this ModelExperiment should be listed by default)
Add community...
[SFB754]
Created: Mehrtens, Hela / 2011-07-06 06:16
Last Updated: Springer, Pina / 2015-03-31 09:52
Storage:
Code:
Forcing:
Restoring (SSS,SST):
Specification:
Edit

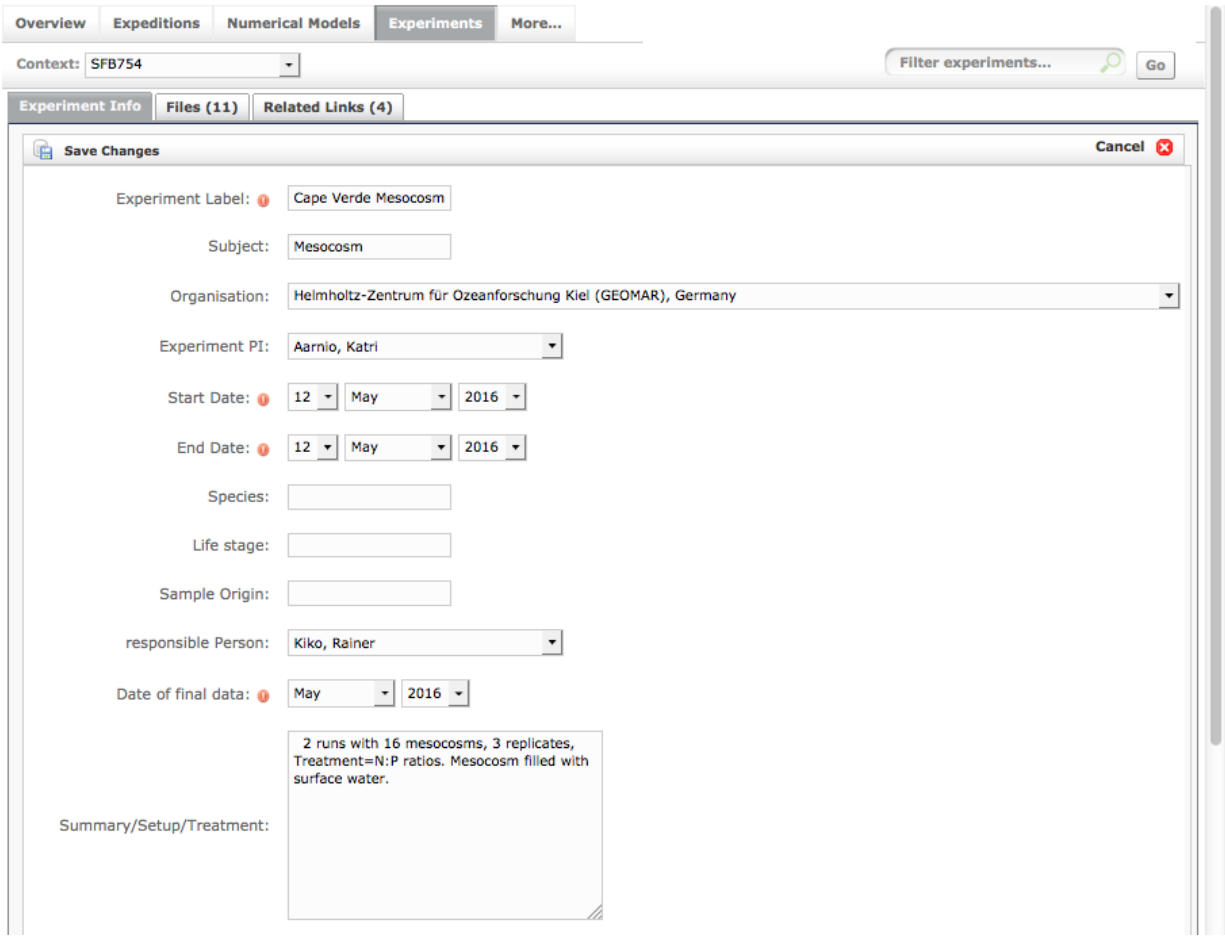


3.5.5 Edit *'Experiment'*

- Search for the experiment you want to edit and hover over the corresponding '***Action...***' button on the right side → a pop-up menu opens and you can click on ***'View/ Edit Details...'***
- Click on the tab ***'Experiment Info'***
- Click on the ***'Edit'*** button
- You will be directed to the 'Edit experiment' form

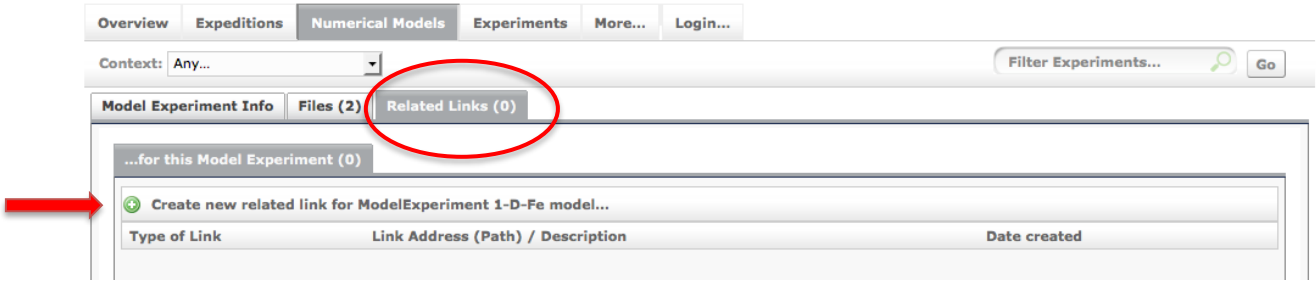



Expeditions
Numerical Models
Experiments
More...
SFB754
Filter experiments...
Go
Experiment Info
Files (11)
Related Links (4)
Edit
Experiment: Cape Verde Mesocosm Experiment May 2012
Subject: Mesocosm
Organisation: Helmholtz-Zentrum für Ozeanforschung Kiel (GEOMAR), Germany
Experiment PI:
Start Date:
End Date:
Species:
Life stage:
Sample Origin:
Responsible Person: Kiko, Rainer
Date of final data:
Summary/Setup/Treatment: 2 runs with 16 mesocosms, 3 replicates, Treatment=N:P ratios. Mesocosm filled with surface water.
Objectives/Hypothesis:
Comment:
Community Context: [SFB754]
Created: Mehrtens, Hela / 2013-11-25 08:27
Last Updated: Mehrtens, Hela / 2013-11-25 08:28
Edit

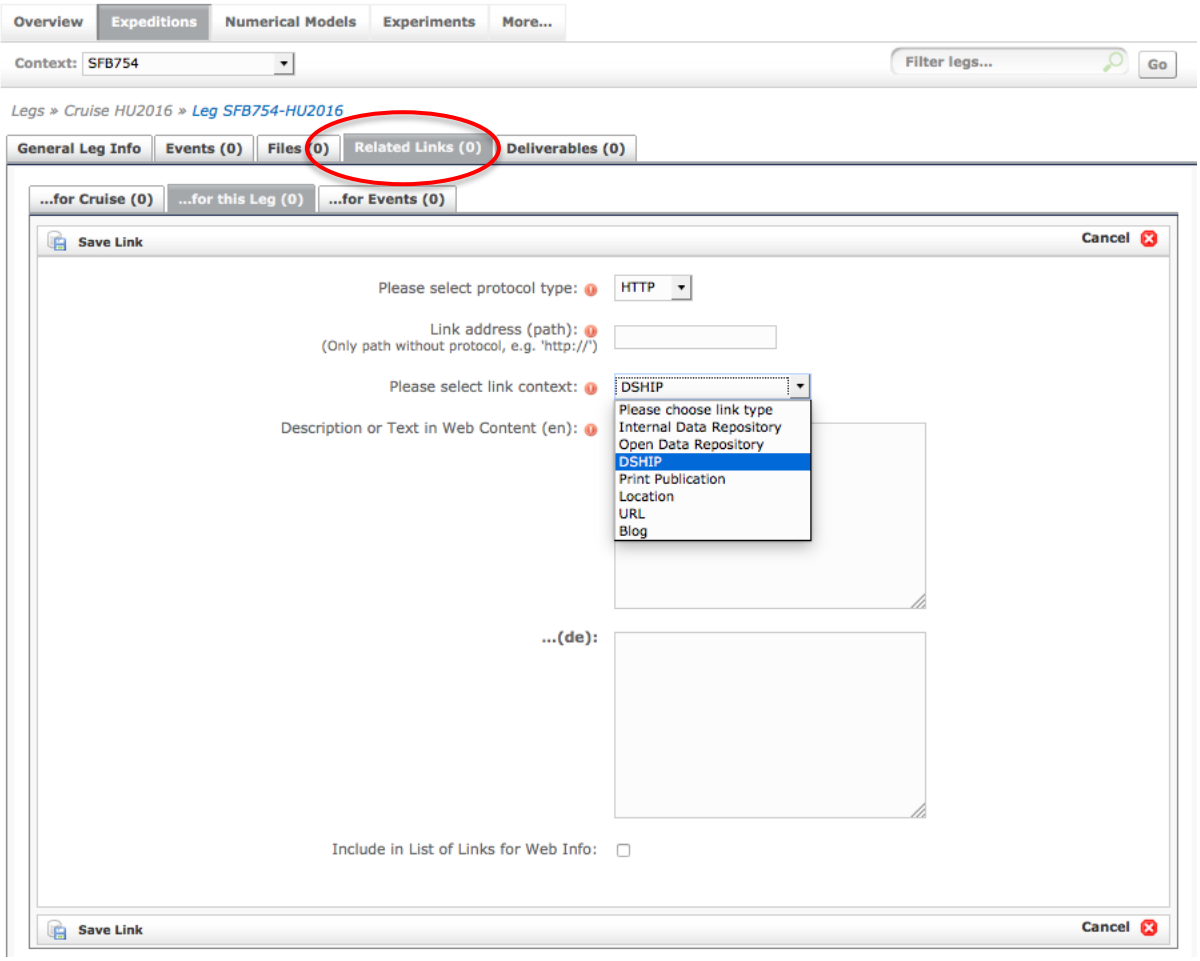

Overview
Expeditions
Numerical Models
Experiments
More...
Context: SFB754
Filter experiments...
Go
Experiment Info
Files (11)
Related Links (4)
Save Changes
Cancel
Experiment Label: Cape Verde Mesocosm
Subject: Mesocosm
Organisation: Helmholtz-Zentrum für Ozeanforschung Kiel (GEOMAR), Germany
Experiment PI: Aarnio, Katri
Start Date: 12 May 2016
End Date: 12 May 2016
Species:
Life stage:
Sample Origin:
responsible Person: Kiko, Rainer
Date of final data: May 2016
Summary/Setup/Treatment: 2 runs with 16 mesocosms, 3 replicates, Treatment=N:P ratios. Mesocosm filled with surface water.

3.6 How to Link your publications in OSIS

- Click on the experiment label
- Click tab ***'Related Links'*** and ***'Create a new related link'*** button



You can tell the GEOMAR Library **OR** you can add a link to the leg where the files belong to. Please choose '***print publication'*** as link type. If you change this link, please tell the Library about it.



If you have other questions or comments please contact the data management team:

Phone: 0431 / 600 4025

E-Mail: datamanagement@geomar.de

Location: Eastshore / Building 1/ Entrance 2/ Room 110 - 112

Adress: GEOMAR Helmholtz Centre for Ocean Research Kiel
Wischhofstr. 1-3
24148 Kiel | Germany